



**Cardinal Local School District  
Regular Meeting  
January 11, 2017**

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Mrs. Thomas stated if more kids participate then the cost will go down. *Elizabeth Robinson asked if the family cap has been discussed. She has met the cap of \$1,200 already and has three kids who want to participate in musical and sports. She needs to know so they can make decisions this week as the musical cast list is being posted on Friday.* Dr. Hunt stated he has to put his business hat on. He knows it affects employees, families and students but the reason we went to this was to save money. We need to have money in the bank at the end of the year. *Janice Benton asked if it would be possible to say if you met the cap then you have to pay \$X.* Mrs. Smallwood said it would be hard to calculate, would need a sliding scale to meet every different situation. *Ms. Knuckles asked if they should wait to make this decision and get more information from Andy Cardinal on the family caps and who it affects.* Mr. McClain was concerned about the musical as they have callbacks this week. *Mr. Noble asked when the cap was on the table originally, what were the parents told. Was it only through the end of the year?* Dr. Hunt stated the cap went through the end of the year, but we are have to do this to have money at the end of June. He does not know if they have enough information to make a decision tonight on the cap. We can call a special meeting this week or we can wait and discuss it at the work session meeting. *Mrs. Thomas said she is partial to the musical. With callbacks and setting the cast on Friday, she does not know how it can be delayed. The musical is set for March 16<sup>th</sup>. She feels it is unfair to tell the director to hold off until we see who is a part of the family cap. We need some creativity to make this fair to our students. A college coach said "participation on a sports team is good training for a job". We need to allow kids to play and participate and ultimately cover the costs of the coach and transportation. There has to be ways to fundraise or ask family members to help in paying the fees. We are in this situation due to being eight votes short of passing the levy. That is why it is important to get the information out there and to support our kids and our school.* Mrs. Robinson understands that she may not be able to pay nothing, but she needs to know what will be expected. *Mr. McClain stated we have to be mindful that this isn't just about the musical. We have to have a solution that meets all of the sports.* Mrs. Smallwood said if the musical made money it would cover some of the costs of the fees. *Ms. Knuckles stated there are two different funds – the general fund pays for the director and assistant director and that money comes from the PTP fees. Then there is the 300 fund that the ticket sales, donations and ad sales go into to cover the cost of the backgrounds, costumes, the royalties, the sets and such. You cannot cross the money.* Mrs. Thomas stated she would like to wait the two weeks to get the family cap information and make a decision then. Mrs. Anderson had researched sports at Riverside and they had a separate booster group for each sport to raise money for their PTP fees. *Mr. McClain stated if they raised \$1,000 then that would come off the total cost and they cannot do individual fundraising.* Mr. Noble said if a student has a fundraising idea it would go to that team. The AD should plant the idea in coaches' mind now. *Dr. Hunt stated the coaches have to follow the fundraising rules. We are setting the cost now so the coaches, teams and parents can then fundraise or find ways to raise money to reduce the cost to the students. This way they know where to start.* Mr. McClain agreed we need to set the costs and then we can discuss the family cap at the work session. *Dr. Hunt called for a motion to set the fee structure for spring sports.*

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to set the following fee structure for Spring sports:

- |            |       |                       |
|------------|-------|-----------------------|
| • Baseball | \$490 | minimum of 20 players |
| • Softball | \$379 | minimum of 15 players |
| • HS Track | \$453 | minimum of 30 players |
| • MS Track | \$245 | minimum of 20 players |

If the numbers are greater than the minimum, the amount for pay-to-participate will decrease accordingly.

Roll call vote:

Ken Klima, aye    Katie Thomas, aye    Linda Smallwood, aye    Greg McClain, aye

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**Superintendent's Report**

**Action Items:**

**Human Resources/Personnel**

Mr. McClain moved and Mrs. Smallwood seconded a motion to approve the following personnel matters:

Resignation due to retirement

- Karen Rupert, MS Intervention Specialist, effective March 1, 2017.

Retirement

- Karen Garlich, Maintenance/Transportation Secretary, effective July 1, 2017.

Transportation

- Kelly Wojtasik, substitute driver, pending completion of all paperwork.
- Kristan Mast, approve as van driver for insurance purposes only.

Substitute

- Yvonne Mulacek, nurse, necessary paperwork on file.

Roll call vote:

Greg McClain, aye   Linda Smallwood, aye   Katie Thomas, aye   Ken Klima, aye

**District Calendar**

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the District Calendar for the 2017-18 school year. (Attachment A.)

*Dr. Hunt stated each year the Board approves the District calendar. In the past they approved two years at a time but last year only approved one year and will be approving only one year this year as well. There are some changes in the dates but it works out similar to this year's calendar. The teachers must have between 184-188 days per their contract. The school year will start August 15, 2017 and the year will end by May 31, 2018 as required by contract. There will be two weeks at Christmas for break and spring break is at the end of March. Mrs. Thomas did not like starting in August due to no air conditioning in most buildings. Dr. Hunt stated the contract states the school year must end by May 31<sup>st</sup> and we have to work back from there. We are still starting the third week in August as we have in the past.*

Roll call vote:

Linda Smallwood, aye   Katie Thomas, aye   Ken Klima, aye   Greg McClain, aye

**Donations**

Mr. McClain moved and Mrs. Smallwood seconded a motion to approve the donation of six (6) desks and six (6) cubicles to Jordak Elementary School from Matthew Mesarchik (estimated cost: \$1,200).

Roll call vote:

Katie Thomas, aye   Ken Klima, aye   Greg McClain, aye   Linda Smallwood, aye

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**Treasurer's Report:**

**Minutes**

Mr. McClain moved and Mrs. Smallwood seconded the motion to approve the minutes of the December 5, 2016, special meeting, the December 14, 2016, regular meeting and the December 29, 2016, special/work session meeting.

Roll call vote:

Ken Klima, aye Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye

**Bills**

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the bills in the amount of \$1,431,870.79 (includes payroll) paid during December, 2016, and those necessary for January, 2017.

Roll call vote:

Greg McClain, aye Katie Thomas, aye Linda Smallwood, aye Ken Klima, aye

**Financial Reports**

Mr. Klima moved and Mrs. Thomas seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending December 31, 2016, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of December, and those amendments necessary for January. General Fund Certified Revenues are \$14,126,405. All Other Fund Certified Revenues are \$3,439,251.62. General Fund Appropriations are \$14,016,249. All Other Fund Appropriations are \$3,311,281.78.

Roll call vote:

Greg McClain, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Interest Income**

The School District earned \$248.72 in interest income for the month of December; fiscal year-to-date total is \$2,434.80. Interest rates are: Middlefield Bank – 0.30%.

**Tax Budget**

Mr. McClain moved and Mrs. Smallwood seconded a motion to approve, based on the foregoing hearing, the Tax Budget for the period July 1, 2017, through June 30, 2018, is hereby adopted and the Treasurer is authorized to submit said document and supplemental materials to the County Auditor by the required deadline of January 15, 2017.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Greg McClain, aye

**Tax Advances**

Mr. Klima moved and Mrs. Smallwood seconded a motion to authorize the Treasurer to request tax advances of the County Auditor for February, 2017.

Advance Dates - January 27, 2017 February 3, 2017

*Mrs. Thomas asked if we have done this in the past.* Ms. Knuckles replied yes, we have to do this twice a year. If we do not make the request for advances for the dates provided by the County Auditor then we will only

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receive one lump sum payment for taxes when the final settlement is completed. This gives us operating money when we need it before the final settlement.

Roll call vote:

Katie Thomas, aye Ken Klima, aye Greg McClain, aye Linda Smallwood, aye

**Resolution for 5.5 Mill Levy**

Mr. McClain moved and Mr. Klima seconded a motion to approve the following resolution:

**A RESOLUTION PURSUANT TO SECTION 5705.21 OF THE REVISED CODE SUBMITTING TO THE ELECTORS OF THE CARDINAL LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES.**

WHEREAS, on December 29, 2016, this Board adopted a resolution pursuant to Section 5705.03 of the Revised Code declaring it necessary to levy an additional 5.5-mill tax for the purpose of current expenses and requesting the Geauga County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that additional levy; and

WHEREAS, on January 4, 2017, the County Auditor certified that the total current tax valuation of the District is \$309,430,870 and the dollar amount of revenue that would be generated by that additional 5.5-mill levy would be \$1,701,870 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cardinal Local School District, Geauga and Trumbull Counties, Ohio, two-thirds of all of its members elected thereto concurring, that:

Section 1. This Board hereby finds, determines and declares that the amount of taxes which may be raised by the Board of Education of the Cardinal Local School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of that limitation at the rate of 5.5 mills for the purpose of current expenses for a continuing period of time.

Section 2. The question of an additional 5.5-mill tax levy for the purpose of current expenses for a continuing period of time, beginning with the tax list and duplicate for the year 2017, the proceeds of which levy first would be due and collected and made available to the School District in the calendar year 2018, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the Cardinal Local School District at an election to be held therein on May 2, 2017, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Board of Elections of Geauga County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, together with the resolution adopted on December 29, 2016, referred to in the first preamble to this resolution and the related County Auditor's certificate, to the Board of Elections of Geauga County, Ohio, before the close of business on February 1, 2017.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

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*Ms. Knuckles added that all documents will be taken to the Board of Elections tomorrow to be ahead of the February 1<sup>st</sup> deadline.*

Roll call vote:

Ken Klima, aye    Greg McClain, aye    Linda Smallwood, aye    Katie Thomas, aye

**Information:**

- January 12 – 3<sup>rd</sup> Quarter Begins
- January 13 – CMS Spelling Bee, 9:00 a.m.
- January 16 – No School, MLK Day
- January 25 – CIS Academic Rallies (3<sup>rd</sup> grade: 9:15 a.m.; 4<sup>th</sup> grade 12:00 p.m.)
- January 25 – Early Release Day
- January 25 – BOE Work Session, 6:00 p.m.
- February 1, 8, 15 – Early Release Days
- February 2 – CMS Parent/Teacher Conferences
- February 2 – Cardinal Family Fun Night, 4:00 – 8:00 p.m. at CMS
- February 8 – BOE Meeting, 6:00 p.m.

**Auburn Career Center:**

Mr. Klima reported they have a new board member – Terry Sedivy, from Newbury. He is a lifelong resident. A Facility Committee meeting was held to discuss summer projects. They have designated \$350,000 for those projects.

**Executive Session:**

Mr. McClain moved and Mrs. Thomas seconded a motion to retire to executive session for the purpose of discussion of Personnel Contracts.

Roll call vote:

Ken Klima, aye    Katie Thomas, aye    Linda Smallwood, aye    Greg McClain, aye

*Motion Approved at 7:15 P.M.                      Time Retired: 7:25 P.M.*

*Time Returned from Executive Session: 8:00 P.M.*

**Adjournment:**

Mrs. Thomas moved and Mr. Klima seconded a motion to adjourn the meeting.

Meeting adjourned at 8:00 P.M.

Roll call vote: unanimous yes.

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Kenneth Klima, President

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Merry Lou Knuckles, Treasurer