

# Public Meeting of the *Cardinal Local* Board of Education

**January 11, 2017**  
**6:00 p.m. Regular Meeting**  
**Board Office**

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This meeting of the Board of Education in public is for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

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***Ken Klima, President***

***Wendy Anderson, Vice President***

***Greg McClain***

***Linda Smallwood***

***Katie Thomas***

***Dr. Scott J. Hunt, Superintendent***

***Merry Lou Knuckles, Treasurer***

- I. Roll Call:  
\_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain \_\_ Linda Smallwood \_\_ Katie Thomas

**Pledge of Allegiance**

- II. Student Recognition:

- III. Presentation:

A. Board of Education Recognition Month

- IV. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish to address and attempt to limit your remarks to three minutes.

- V. Discussion Items:

1. Pay to participate

- VI. Superintendent's Report

1. Action Items: Human Resources/Personnel

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the following personnel matters:

A. Resignation due to retirement

- **Karen Rupert**, MS Intervention Specialist, effective March 1, 2017

B. Retirement

- **Karen Garlich**, Maintenance/Transportation Secretary, effective July 1, 2017

C. Transportation

- **Kelly Wojtasik**, substitute driver, pending completion of all paperwork
- **Kristan Mast**, approve as van driver for insurance purposes only

D. Substitute

- **Yvonne Mulacek**, nurse, necessary paperwork on file

Roll call vote: \_\_ Greg McClain \_\_ Linda Smallwood \_\_Katie Thomas\_\_ Ken Klima\_\_Wendy Anderson

2. Action Items: 2017-18 District Calendar

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve the **District Calendar** for the 2017-18 school year. (ATTACHMENT A)

Roll call vote: \_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Greg McClain

3. Action Items: Donation

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Motion to approve donation of **six (6) desks and six (6) cubicles** to Jordak Elementary School from Matthew Mesarchik (estimated cost: \$1,200)

Roll call vote: \_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Greg McClain\_\_Linda Smallwood

VII. Treasurer’s Report:

A. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Minutes**

Motion to approve the **Minutes** of December 5, 2016, special meeting, the December 14, 2016, regular meeting and the December 29, 2016, special/work session meeting.

Roll call vote: \_\_Ken Klima\_\_Wendy Anderson\_\_Greg McClain\_\_Linda Smallwood\_\_Katie Thomas

B. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Bills**

Motion to approve the bills in the amount of \$1,431,870.79 (includes payroll) paid during December and those necessary for January.

Roll call vote: \_\_Wendy Anderson\_\_Greg McClain\_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima

C. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Financial Reports**

Motion to approve the SM2, the Monthly Financial Reports and Cash Reconciliation for the month ending December 31, 2016, along with the amendments to the **Certified Revenues and Appropriations** for the month of December and those necessary for January. General Fund Certified Revenues are \$14,126,405. All Other Fund Certified Revenues are \$3,439,251.62. General Fund Appropriations are \$14,016,249. All Other Fund Appropriations are \$3,311,281.78.

Roll call vote: \_\_Greg McClain\_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson

D. **Interest Income**

The School District earned \$248.72 in interest income for the month of December; fiscal year-to-date total is \$2,434.80. Interest rates are: Middlefield Bank – .30%.

E. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Tax Budget**

Motion to approve, based on the foregoing hearing, the **Tax Budget** for the period July 1, 2017, through June 30, 2018, is hereby adopted and the Treasurer is authorized to submit said document and supplemental materials to the County Auditor by the required deadline of January 15, 2017.

Roll call vote: \_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Greg McClain

F. **Tax Advances**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to authorize the Treasurer to **request tax advances** of the County Auditor for February, 2017.  
Advance Dates - January 27, 2017 February 3, 2017

Roll call vote: \_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Greg McClain\_\_Linda Smallwood

G. **Resolution for 5.5 Mill Levy**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following resolution:

**A RESOLUTION PURSUANT TO SECTION 5705.21 OF THE REVISED CODE SUBMITTING TO THE ELECTORS OF THE CARDINAL LOCAL SCHOOL DISTRICT THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES.**

WHEREAS, on December 29, 2016, this Board adopted a resolution pursuant to Section 5705.03 of the Revised Code declaring it necessary to levy an additional 5.5-mill tax for the purpose of current expenses and requesting the Geauga County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that additional levy; and

WHEREAS, on January \_\_, 2017, the County Auditor certified that the total current tax valuation of the District is \$309,430,870 and the dollar amount of revenue that would be generated by that additional 5.5-mill levy would be \$1,701,870 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cardinal Local School District, Geauga and Trumbull Counties, Ohio, two-thirds of all of its members elected thereto concurring, that:

Section 1. This Board hereby finds, determines and declares that the amount of taxes which may be raised by the Board of Education of the Cardinal Local School District within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of that limitation at the rate of 5.5 mills for the purpose of current expenses for a continuing period of time.

Section 2. The question of an additional 5.5-mill tax levy for the purpose of current expenses for a continuing period of time, beginning with the tax list and duplicate for the year 2017, the proceeds of which levy first would be due and collected and made available to the School District in the calendar year 2018, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the Cardinal Local School District at an election to be held therein on May 2, 2017, as authorized by law. That election shall be held at the regular places of voting in the School District as established by the Board of Elections of Geauga County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

Section 4. The Treasurer be and is hereby directed to deliver a certified copy of this resolution, together with the resolution adopted on December 29, 2016, referred to in the first preamble to this resolution and the related County Auditor's certificate, to the Board of Elections of Geauga County, Ohio, before the close of business on February 1, 2017.

Section 5. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 6. This resolution shall be in full force and effect from and immediately upon its adoption.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Greg McClain\_\_ Linda Smallwood \_\_ Katie Thomas

## VIII. Information:

January 12 – 3<sup>rd</sup> Quarter Begins

January 13 – CMS Spelling Bee, 9:00 a.m.

January 16 – No School, MLK Day

January 25 – CIS Academic Rallies (3<sup>rd</sup> grade: 9:15 a.m.; 4<sup>th</sup> grade 12:00 p.m.)

January 25 – Early Release Day

January 25 – BOE Work Session, 6:00 p.m.

February 1, 8, 15 – Early Release Days

February 2 – CMS Parent/Teacher Conferences

February 2 – Cardinal Family Fun Night, 4:00 – 8:00 p.m. at CMS

February 8 – BOE Meeting, 6:00 p.m.

## IX. Meetings:

## X. Discussion Items:

## XI. Legislative Update:

## XII. Auburn Career Center:

## XIII. Executive Session:

A motion to retire to executive session for the purpose of discussion of:

Personnel matter(s)

Negotiations

Topic(s): Contract

Investigation of charges/complaint

Confidential matters

Purchase/sale of property

Security/Emergency protocols

Legal dispute

Economic development assistance

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

\_\_\_ Ken Klima \_\_\_ Wendy Anderson \_\_\_ Katie Thomas \_\_\_ Linda Smallwood \_\_\_ Greg McClain

***Motion Approved at \_\_\_\_\_ P.M. Time Retired: \_\_\_\_\_ P.M.***

***Time Returned from Executive Session \_\_\_\_\_ P.M.***

**XIV. Adjournment:**

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

***Meeting adjourned at \_\_\_\_\_ P.M.***