

# Public Meeting of the *Cardinal Local* Board of Education

**August 9, 2017**  
**6:00 p.m. Regular Meeting**  
**Board Office**

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

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***Ken Klima***, President  
***Wendy Anderson***, Vice President  
***Barb Rayburn***  
***Linda Smallwood***  
***Katie Thomas***

***Dr. Scott J. Hunt***, Superintendent  
***Merry Lou Knuckles***, Treasurer

I. Roll Call:

\_\_Ken Klima \_\_Wendy Anderson \_\_ Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas

**Pledge of Allegiance**

II. Presentation:

A. Pay to Participate Donation

III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

IV. Discussion Item:

A. Winter/Spring pay to participate fees

V. Superintendent's Report:

1. Action Items: Human Resources/Personnel

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following personnel matters:

A. Hire

- **Tyler Jones**, HS Math, Limited contract, BA Step 1
- **Kim Knautz**, Driver, pending completion of paperwork
- **Harold Adams**, Driver, pending completion of paperwork
- **William Fisher**, Casual Labor - MS/HS Field Maintenance, \$10/hr. as needed
- **Bill Fisher**, Casual Labor - MS/HS Field Maintenance, \$10/hr. as needed

B. Substitute

- **Joanne Leichtman**, Secretary/Aide, pending completion of paperwork
- **Teacher List and Classified List** from the Geauga County Educational Service Center for the 2017-18 school year

C. Supplemental Contracts

- Athletics
  - **Amber Downen**, MS Cross Country Coach, Step 0, .03
  - **Tyler Jones**, HS Cross Country Coach, Step 0, .07
  - **Tyler Jones**, Varsity Asst. Track Coach, Step 0, .07
  - **Troy Sullivan**, Varsity Asst. Football Coach (split contract), Step 0, .045
  - **Kevin Baggett**, Varsity Asst. Football Coach (split contract), Step 2, .065
  - **Justin Warren**, MS Asst. Football Coach, Step 0, .08
  - **Elisabeth Robinson**, Varsity Girls Soccer Head Coach (split contract), Step 0, .05
  - **Brian Gallagher**, Varsity Girls Soccer Head Coach (split contract), Step 1, .055
- Co-Curricular
  - **Nichole Nicholas**, Freshman Class Advisor (split contract), .0225
  - **Nichole Nicholas**, HS Student Council Advisor (split contract), .015
  - **Kara Gillespie**, Freshman Class Advisor (split contract), .0225
  - **Kara Gillespie**, HS Student Council Advisor (split contract), .015
  - **Lee Fenner**, Mentor Teacher, .04

D. Service Agreement

- **Claire Zurbuch**, science consultant, \$3,200 (Paid from Title funds)

E. Volunteers

- **Kristin Dhayer**, Varsity Soccer volunteer coach
- **Heather Baumgartner**, MS Volleyball volunteer coach

Roll call vote: \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

2. Action Item: Driver Certificates

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Certificates to Driver**, stating the following individuals are at least eighteen year of age, of good moral character, and physically and otherwise qualified to drive a school bus/van:

Diane Baumgartner	Mark Brockway	Patricia Burkey
James Butvin	Paula Callison	Megan Cameron
Tammy Clendenin	Debbie Delbo	Robert Delbo
Rhonda Hostetler	Jerry Jacobs	Doris McLaughlin
Simone Lee	Samuel Miller	Richard Reighard
Alvin Rhodes	Elizabeth Sanders	Petra Springer
Sandy Strichko	Amanda Tovar	John Tovar
Vanessa Tucholski	Susan Urbanski	Valerie Warner
LaRue Westover	Roger Winzer	

Roll call vote: \_\_Barb Rayburn\_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson

### 3. Action Item: 2017-18 Student/Parent Handbooks

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **student/parent handbooks** for the 2017-18 school year:

- JES (ATTACHMENT A)
- CMS (ATTACHMENT B)
- CHS (ATTACHMENT C)

Roll call vote: \_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Barb Rayburn

### 4. Action Item: Cheerleading Camp

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the high school cheerleading squad to attend **Cheerleading Camp** in Westerville, Ohio September 30, 2017 at no cost to the district

Roll call vote: \_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Barb Rayburn\_\_Linda Smallwood

### 5. Action Item: Building Fees

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following **building fees** for the 2017-18 school year:

- JES/CIS: \$50.00
- CMS: \$60.00
- CHS: \$75.00

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas

### 6. Action Item: OSBA Capital Conference

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to select \_\_\_\_\_ as a **Delegate** and \_\_\_\_\_ as the **Alternate** for the OSBA 2017 Capital Conference

Roll call vote: \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

### 7. Action Item: NEOLA Policy

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the **NEOLA Policy, Administrative Guidelines, and Forms Updates**, Volume 35, Number 2:

The Board is asked to consider the revised Board policies: 0157 Appointment to Joint Vocational School District Board; 2430 District Sponsored Clubs & Activities; 2430.02 Participation of Community/STEM School Students in Extra-curricular Activities; 2431 Interscholastic Athletics; 2461 Recording of District Meetings Involving Students and/or Parents; 2623 Student Assessment and Academic Intervention Services; 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities; 3220 Standards-based Teacher Evaluation; 5111 Eligibility of Resident/Non-resident Students; 5200 Attendance; 5460 Graduation Requirements; 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students; 5630.01 Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion; 6233 Amenities for Participants at Meetings and/or Other Occasions; 6320 Purchases; 6325 Procurement - Federal Grants/Funds; 6423 Use of Credit Cards; 6680 Recognition; 6700 Fair Labor Standards Act (FLSA); 8210 School Calendar; 8310 Public Records; 8320 Personnel Files; 8330 Student Records; 8452 Automated External Defibrillators (AED); 8500 Food Service; 8510 Wellness; 9270 Equivalent Education Outside the Schools and Participation in Extra-Curricular for Students Not Enrolled in the District

Roll call vote: \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

### 8. Action Item: Bus Routes

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Bus Routes** for the 2017-18 school year (ATTACHMENT D)

Roll call vote: \_\_Linda Smallwood \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn

9. Action Item: Lease Agreement

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve a lease agreement **with Cornerstone Bible Church** to use Cardinal Middle School for Sunday services and children’s classes at a cost of \$348.00/week from August 1, 2017 through July 31, 2018.

Roll call vote: \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood

10. Action Item: Donations

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following donations:

- **Agape Word and Worship Center**, school supplies valued at \$170 (includes paper, binders, erasers, cap erasers, pencils, pens, dry erase markers, glue sticks, colored pencils)
- **Cardinal Huskies Music Boosters**, \$1,102.50, to cover costs of the marching band field trip to Cedar Point
- **Joe Peters Memorial Pig Roast**, \$98,712 to all fall activity pay to participate fees

Roll call vote: \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas

VI. Treasurer’s Report:

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Minutes**

Motion to approve the **Minutes** of July 12, 2017, regular meeting.

Roll call vote: \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas

B. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Bills**

Motion to approve the bills in the amount of **\$1,951,567.09** (includes payroll) paid during July and those necessary for August.

Roll call vote : \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

C. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Financial Reports**

Motion to approve the **Monthly Financial Reports** and Cash Reconciliation for the month of July as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of July** and those necessary for August. General Fund Certified Revenues are \$13,131,268. All Other Fund Certified Revenues are \$2,655,918. General Fund Appropriations are \$10,000,000. All Other Fund Appropriations are \$2,183,001.

Roll call vote: \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

D. Interest Income

The School District earned **\$648.14** in interest income for the month of July; fiscal year-to-date total is **\$648.14**. Interest rates are: Middlefield Bank – .30% .

E. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Then and Nows**

Motion to approve the following **Then and Nows** for various invoices due to timing issues:

Ohio Alliance Billing	\$20,573.44
Educational Alternatives	\$50,530.00
Geauga County ESC	\$518,648.39
Mentor Exempted Schools	\$46,691.40
Newbury Local Schools	\$22,235.52

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Barb Rayburn

VII. Information:

- August 11: New Teacher Orientation
- August 11: K Orientation (Boys), 9:00-11:00 a.m.
- August 11: K Orientation (Girls), 1:00-3:00 p.m.
- August 14: Teacher Work Day
- August 14: JES Open House, 4:00-5:00 p.m.
- August 14: CMS Open House, 5:00 - 6:00 p.m.
- August 15: First Day for Students (Grades 1-12)
- August 16: Early Release Day
- August 21-25: CMS MAP Testing
- August 23: First Day for Kindergarten
- August 23: Early Release Day
- August 23: BOE Work Session, 6:00 p.m.
- August 25: Kiwanis Fish Fry at CMS, 4:30-7:00 p.m.
- August 31: No School - Fair Day

- September 1: No School - Fair Day
- September 4: No School - Labor Day
- September 9: Friends of Mike Dinner/Fireworks at CMS
- September 13: Early Release Day
- September 13: BOE Meeting, 6:00 p.m.

VIII. Meetings:

August 23: BOE Work Session, 6:00 p.m.

IX. Legislative Update:

X. Auburn Career Center:

XI. Executive Session:

\_\_\_\_\_ moves and \_\_\_\_\_ seconds a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose: Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas

***Motion Approved at \_\_\_\_\_ P.M. Time Retired: \_\_\_\_\_ P.M.***

***Time Returned from Executive Session \_\_\_\_\_ P.M.***

XII. Adjournment:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

***Time Adjourned: \_\_\_\_\_ P.M.***