

# Public Meeting of the *Cardinal Local* Board of Education

**January 10, 2018**  
**6:00 p.m. Regular Meeting**  
**Board Office**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

***Ken Klima***, President  
***Wendy Anderson***, Vice President  
***Barb Rayburn***  
***Linda Smallwood***  
***Katie Thomas***

***Dr. Scott J. Hunt***, Superintendent  
***Merry Lou Knuckles***, Treasurer

I. Roll Call:

\_\_Ken Klima \_\_Wendy Anderson \_\_ Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas

**Pledge of Allegiance**

II. Student Recognition:

A.

III. Presentation:

A. School Board Recognition Month

IV. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

V. Discussion Item(s):

A.

VI. Superintendent's Report:

1. Action Items: Human Resources/Personnel

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following personnel matters:

A. FMLA

- **Brian George**, CHS teacher, effective May 7 - 25, 2018
- **Lindsay Rohl**, Psychologist, effective March 5 - June 15, 2018
- **Theresa Zeigler**, CHS Head Secretary, effective November 30, 2017 as needed

B. Supplemental Contracts

- **Greg Bean**, Boys Baseball Assistant Coach, Step 0, .07
- **Luke Kruse**, MS Track Coach, Step 2, .06

C. Volunteers

- **Deena Avalon**, CMS Junior Bots advisor
- **Amber Downen**, volunteer softball coach
- **Bill Poole**, volunteer baseball coach

Roll call vote: \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima

2. Action Item: CMS Junior Bots

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve Cardinal Middle School’s participation in the Alliance for Working Together (AWT) **Junior Bots program**

Roll call vote: \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson

3. Action Item: NEOLA Policy

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the **NEOLA Policy, Administrative Guidelines, and Forms Updates**, Volume 36, Number 1:

Policies: 2271: College Credit Plus Program; 2464: Gifted Education and Identification; 4120.05: Employment of Substitute Educational Aides; 5136.01: Electronic Equipment; 5136: PErsonal Communication Devices; 5200: Attendance; 5330: Use of Medications; 5530: Drug Prevention; 6233: Amenities for Participants at Meetings and/or Other Occasions; 6680: Recognition; 7300: Disposition of Real Property/Personal Property; 7540.03: Student Technology Acceptable Use and Safety; 7540.04: Staff Technology Acceptable Use and Safety; 7540.05: District-Issued Staff Email Account; 7540.06: District-Issued Student Email Account; 8600.04: Bus Driver Certification. Guidelines: 2271: College Credit Plus Program; 5200: Attendance; 5330: Use of Medications; 7540.01A: Personal Use of District Technology; 7540.05 Proper Use of Email Account; 8330: Student Records. Forms: 2271 F1: Letter of Intent to Participate in College Credit Plus; 2271 F3: College Credit Plus Program; 2271 F6: Annual College Credit Plus Notice; 7540.03: Student Education Technology Acceptable Use and Safety Agreement; 7540.04: Staff Education Technology Acceptable Use and Safety Agreement

Roll call vote: \_\_ Linda Smallwood \_\_ Katie Thomas \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Barb Rayburn

4. Action Item: Donations

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve the following donations:

- **Cardinal Music Boosters**, \$323.40 to cover transportation cost for JES 3rd and 4th grade field trip to Packard Music Hall for Winter Concert
- **CMS PTO**, \$891.00 for 8th grade Gettysburg field trip
- **Herman Pickle Farm**, \$400.00 to PBIS

Roll call vote: \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood

VII. Treasurer's Report:

A. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Minutes**

Motion to approve the **Minutes** of December 13, 2017, regular meeting.

Roll call vote: \_\_Ken Klima \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas

B. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Bills**

Motion to approve the bills in the amount of **\$1,231,442.14** (includes payroll) paid during December and those necessary for January.

Roll call vote : \_\_Wendy Anderson \_\_Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas \_\_Ken Klima

C. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Financial Reports**

Motion to approve the **Monthly Financial Reports** and Cash Reconciliation for the month of November as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of December** and those necessary for January. General Fund Certified Revenues are \$13,864,265. All Other Fund Certified Revenues are \$3,090,497.36. General Fund Appropriations are \$13,926,362. All Other Fund Appropriations are \$3,109,898.04

Roll call vote: \_\_Barb Rayburn \_\_Linda Smallwood \_\_Katie Thomas \_\_Ken Klima \_\_Wendy Anderson

D. Interest Income

The School District earned **\$235.66** in interest income for the month of December; fiscal year-to-date total is **\$2,978.24**. Interest rates are: Middlefield Bank – .30%.

E. Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Tax Budget**

Motion to approve, based on the foregoing hearing, the **Tax Budget** for the period July 1, 2018, through June 30, 2019, is hereby adopted and the Treasurer is authorized to submit

said document and supplemental materials to the County Auditor by the required deadline of January 15, 2018.

Roll call vote: \_\_Linda Smallwood\_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Barb Rayburn

F. Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Tax Advances**

Motion to authorize the Treasurer to **request tax advances** of the County Auditor for February, 2018.

Advance Dates - February 2, 2018 February 16, 2018

Roll call vote: \_\_Katie Thomas\_\_Ken Klima\_\_Wendy Anderson\_\_Barb Rayburn\_\_Linda Smallwood

VIII. Information:

- January 11: Mobile Dentist - JES
- January 12: District Spelling Bee, 9:00 a.m.
- January 15: No School - MLK Day
- January 22: Music Booster Meeting, 7:00 p.m. at CHS
- January 24: JES Academic Rallies
- January 24: Early Release Day
- January 27: CHS OMEA Solo/Ensemble Contest
- January 31: Jump Rope for Heart Kick Off
- February 1: JES COSI on Wheels
- February 1: CMS Activity/Club Yearbook Pictures
- February 2: JES COSI on Wheels
- February 2: JES Yearbook Pictures
- February 5-9: JES Start with Hello Week
- February 5: Athletic Boosters Meeting, 7:00 p.m. at CMS
- February 7: Early Release Day
- February 9: CMS Valentine's Day Dance, 6:00-8:00 p.m.
- February 10: Girls Basketball Senior Night, 5:00 p.m.
- February 14: Early Release Day
- February 15: CMS Parent/Teacher Conferences, 3:00-9:00 p.m.

IX. Meetings:

X. Legislative Update:

XI. Auburn Career Center:

XII. Executive Session:

\_\_\_\_\_ moved and \_\_\_\_\_ seconded a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose:. Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the

circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: \_\_ Ken Klima \_\_ Wendy Anderson \_\_ Barb Rayburn \_\_ Linda Smallwood \_\_ Katie Thomas

***Motion Approved at \_\_\_\_\_ P.M. Time Retired: \_\_\_\_\_ P.M.***

***Time Returned from Executive Session \_\_\_\_\_ P.M.***

XIII. Adjournment:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

***Time Adjourned: \_\_\_\_\_ P.M.***