

*Parent Involvement Procedure
Jordak Elementary School
2017 - 2018*



*Cardinal Local School District
16000 E High Street
Middlefield, OH 44062*

What's Inside? Huskie Pride!
www.cardinalschools.org

Note: Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA) must develop a written school-parent compact jointly with parents for all children participating in Title I, Part A activities, services, and programs. That compact is part of the school's written parental involvement policy developed by the school and parents under section 1118(b) of the ESEA. The compact must outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The Jordak Elementary School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

Part I. Annual Meeting

Each year an annual meeting, known as "Open House Night", will convene during the first eight weeks of school. At this meeting staff will be introduced, school procedures and practices will be explained, and goals and expectations will be discussed. Additionally, parents will be informed of their right to be involved in all aspects of their child's education at Jordak Elementary. They will also be informed of their right to know the qualifications of their child's teacher.

Part II. Parent Involvement Opportunities

Each month a meeting of the Parent-Teacher Association (PTA) will be held at Jordak Elementary. At a specific time during the meeting, parents may have the opportunity to review and discuss school programs and procedures.

Part III. Communicating with Parents

The school administration and staff believe it is important to communicate with parents in a timely way. Responses to any parent suggestions, comments, or questions will be made as soon as reasonably possible. Information to be communicated may include, but is not limited to, forms of academic assessments used to measure student progress, descriptions and explanations of curriculum, and proficiency levels that students are expected to meet.

Part IV. School-Parent Compact

A School-Parent Compact is a written agreement of what the school and parents are supposed to do to help students achieve. The School-Parent Compact outlines how parents, teachers, other school staff and students will share the responsibilities for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Ohio academic standards.

School Responsibilities Jordak Elementary will

Provide high quality curriculum and instruction in a supportive and effective learning environment that enables all students to meet the State's student academic achievement standards.

- Provide materials/activities for parents to help support their child's learning.
- Teachers work together during TBTs to analyze data to improve overall academics

Hold parent-teacher conferences bi-annually during which this compact will be discussed as it relates to the individual child's achievement.

- Fall
- Spring

Provide parents with frequent reports on their children's progress.

- Parents have access to Infinite Campus at all times to view students' achievement
- Grades are posted at Interims and at the End of each Quarter

Provide parents reasonable access to staff.

- Parents are able to view information on the school webpage
- Each teacher communicates with the parents via newsletter, e-mails, apps, text, and/or phone calls.

Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

- Provide opportunities for additional parent meetings
- Distribute important dates to families in order to encourage participation
- Involve parents in the planning, review, and improvement of the Title I program
- Parents participate in the Student Support Team Level II when necessary (Response to Intervention)

School Expectations and Student Behaviors

- Listening and asking questions
- Coming to school prepared
- Getting enough rest
- Eating breakfast and lunch
- Completing homework
- Following school rules

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance
- Making sure that homework is completed
- Monitoring amount of television watching and video gaming in which children participate
- Participate in the educational decision making, as appropriate
- Volunteering in my child's classroom
- Support school rules and policies
- Report important changes in a child's life to the school

- *Be sure to create morning and evening routines at home*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school*
- *Checking and looking through my child's take-home folder and backpack each evening with my child*