

**Cardinal Local School District  
Regular Meeting  
January 10, 2018**

---

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on January 10, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

**Presentation:**

School Board Recognition Month – Dr. Hunt stated January is School Board Recognition Month. He thanked everyone for their service and effort for what can at times be a thankless position. If it was an easy job then everyone would do it. He personally thanked the Board for all they you do. Dr. Hunt presented the Board Members with a Certificate from OSBA recognizing their services to the District.

**Hearing of the Public:**

Stacie Poole signed up to discuss the competitive cheerleading team but Mr. Klima stated that topic is not on the agenda tonight. *Mrs. Poole stated she needed direction for the competitive cheerleading team and she was told to come talk to the Board. We have had competitive cheerleading for the last two years and have brought home many ribbons and been to many competitions. We have gone to college visits and there are scholarships out there for cheerleading. We need to get competitive cheerleading as a sport, so what does she need to do. We are more of a club; not a sport.* Mr. Klima stated we have done this in the past for soccer but he does not remember what was needed. It only came to the Board after all the ground work was done. *Dr. Hunt replied we need to talk to the athletic director and OHSAA to see what is required.* Mrs. Poole knows there are guidelines, rules and participation time needed to letter in a sport. *Dr. Hunt stated this conversation needs to take place later to find out what is needed.* Mrs. Thomas asked if Mrs. Poole knew of other schools with competitive cheerleading as a sport. *Mrs. Poole replied there are other schools, but she is not sure if they are clubs or sports. CVC chairman stated there is footwork to do to get this recognition. We attended a Show Case with other schools and it went well.* Mrs. Anderson was going to ask about other schools and suggest maybe she should contact them to see what they have done. *Mrs. Poole said the big difference between the sideline cheerleading we do now and competitive cheerleading is anyone can cheer on the team, but there is more work to the competitive team. She personally feels the sideline cheerleading letters are not earned; they just stand there and cheer.* Mrs. Thomas appreciates the work and love put into this team by Mrs. Poole. She is helping to form their character. *Mrs. Poole questioned is she to follow up with the AD and then get together the forms to review with the Superintendent.* Dr. Hunt said yes. Start with the AD and we will check on what is needed with the OHSAA.

**Superintendent's Report**

**Action Items:**

**Human Resources/Personnel**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following personnel matters:

- A. FMLA
  - Brian George, CHS teacher, effective May 7 - 25, 2018
  - Lindsay Rohl, Psychologist, effective March 5 - June 15, 2018
  - Theresa Zeigler, CHS Head Secretary, effective November 30, 2017 as needed

**Cardinal Local School District  
Regular Meeting  
January 10, 2018**

---

- B. Supplemental Contracts
  - Greg Bean, Boys Baseball Assistant Coach, Step 0, .07
  - Luke Kruse, MS Track Coach, Step 2, .06
- C. Volunteers
  - Deena Avalon, CMS Junior Bots advisor
  - Amber Downen, volunteer softball coach
  - Bill Poole, volunteer baseball coach

Roll call vote:

Wendy Anderson, aye    Barb Rayburn, aye    Linda Smallwood, aye    Katie Thomas, aye    Ken Klima, aye

**CMS Junior Bots**

Mrs. Smallwood moved and Mrs. Rayburn seconded a motion to approve Cardinal Middle School's participation in the Alliance for Working Together (AWT) Junior Bots program.

Roll call vote:

Barb Rayburn, aye    Linda Smallwood, aye    Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye

**NEOLA Policy**

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve the NEOLA Policy, Administrative Guidelines, and Forms Updates, Volume 36, Number 1:

Policies: 2271: College Credit Plus Program; 2464: Gifted Education and Identification; 4120.05: Employment of Substitute Educational Aides; 5136.01: Electronic Equipment; 5136: Personal Communication Devices; 5200: Attendance; 5330: Use of Medications; 5530: Drug Prevention; 6233: Amenities for Participants at Meetings and/or Other Occasions; 6680: Recognition; 7300: Disposition of Real Property/Personal Property; 7540.03: Student Technology Acceptable Use and Safety; 7540.04: Staff Technology Acceptable Use and Safety; 7540.05: District-Issued Staff Email Account; 7540.06: District-Issued Student Email Account; 8600.04: Bus Driver Certification. Guidelines: 2271: College Credit Plus Program; 5200: Attendance; 5330: Use of Medications; 7540.01A: Personal Use of District Technology; 7540.05 Proper Use of Email Account; 8330: Student Records. Forms: 2271 F1: Letter of Intent to Participate in College Credit Plus; 2271 F3: College Credit Plus Program; 2271 F6: Annual College Credit Plus Notice; 7540.03: Student Education Technology Acceptable Use and Safety Agreement; 7540.04: Staff Education Technology Acceptable Use and Safety Agreement

Roll call vote:

Linda Smallwood, aye    Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye    Barb Rayburn, aye

**Donations**

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to approve the following donations:

- Cardinal Music Boosters, \$323.40 to cover transportation cost for JES 3rd and 4th grade field trip to Packard Music Hall for Winter Concert.
- CMS PTO, \$891.00 for 8th grade Gettysburg field trip.
- Herman Pickle Farm, \$400.00 to PBIS.

Roll call vote:

Katie Thomas, aye    Ken Klima, aye    Wendy Anderson, aye    Barb Rayburn, aye    Linda Smallwood, aye

**Cardinal Local School District  
Regular Meeting  
January 10, 2018**

---

**Treasurer's Report:**

**Minutes**

Mrs. Anderson moved and Mrs. Smallwood seconded the motion to approve the minutes of the December 8, 2017, regular meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

**Bills**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the bills in the amount of \$1,231,442.14 (includes payroll) paid during December, 2017, and those necessary for January 2018.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Financial Reports**

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending December 31, 2017, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of December, and those amendments necessary for January. General Fund Certified Revenues are \$13,864,265. All Other Fund Certified Revenues are \$3,090,497.36. General Fund Appropriations are \$13,926,362. All Other Fund Appropriations are \$3,109,898.04.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Interest Income**

The School District earned \$235.66 in interest income for the month of December; fiscal year-to-date total is \$2,978.24. Interest rates are: Middlefield Bank – 0.30%.

**Tax Budget**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve and hereby adopt, based on the foregoing hearing, the Tax Budget for the period July 1, 2018, through June 30, 2019, and authorize the Treasurer to submit said document and supplemental materials to the County Auditor by the required deadline of January 15, 2018.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

**Tax Advances**

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to request tax advances of the County Auditor for February, 2018.

Advance Dates - February 2, 2018 February 16, 2018

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye

**Cardinal Local School District  
Regular Meeting  
January 10, 2018**

---

**Information:**

January 11: Mobile Dentist - JES  
January 12: District Spelling Bee, 9:00 a.m.  
January 15: No School - MLK Day  
January 22: Music Booster Meeting, 7:00 p.m. at CHS  
January 24: JES Academic Rallies  
January 24: Early Release Day  
January 24: Special/Work Session Meeting  
January 27: CHS OMEA Solo/Ensemble Contest  
January 31: Jump Rope for Heart Kick Off  
February 1: JES COSI on Wheels  
February 1: CMS Activity/Club Yearbook Pictures  
February 2: JES COSI on Wheels  
February 2: JES Yearbook Pictures  
February 5-9: JES Start with Hello Week  
February 5: Athletic Boosters Meeting, 7:00 p.m. at CMS  
February 7: Early Release Day  
February 9: CMS Valentine's Day Dance, 6:00-8:00 p.m.  
February 10: Girls Basketball Senior Night, 5:00 p.m.  
February 14: Early Release Day  
February 15: CMS Parent/Teacher Conferences, 3:00-9:00 p.m.

**Adjournment:**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to adjourn the meeting.

Meeting adjourned at 6:21 P.M.

Roll call vote: unanimous yes.

---

Kenneth Klima, President

---

Merry Lou Knuckles, Treasurer