

**Cardinal Local School District  
Work Session/Special Meeting  
April 25, 2018**

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The **Work Session/Special Meeting** of the Cardinal Board of Education held at 6:00 p.m. on April 25, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

**Discussion Items:**

John Rundo – Roof Project – John Rundo is the project manager for the upcoming roof project and he is here for an update. He brought some satellite shots of the phases of the proposed roof project. The Red Phase is for year one which includes a June/August start time. They will be starting with the 8,000 square foot section of the high school roof. The Blue Phase is for year 2 and the Yellow Phase is for year 3. They are trying to get the roofs done as quickly as possible and will be doing multiple projects on the different buildings at the same time. Phase 1 includes the HS roof over the weight room and wrestling room and the CIS gymnasium roof. Last year they had to deal with a roof where parts dated back to 1961. There was extensive work done and the cost was \$25/ square foot. With the large open space left at the high school they can use a different product that costs less. They have done the infrared on all roofs and there are no roof recovery options due to the water retainage in insulation and the age of the roofs. They will have to tear off and replace or reconstruct the roofs. Deck replacement was also needed last year which added to the cost, but the need should be limited this year. Going forward on the high school roof there is an issue with water damage and leaking pit/asphalt. One issue with a large project like this last section is that it needs to be done over the summer when people are not in the building. When it goes out to bid we can use separate companies for separate buildings if the bids come in that way. There is currently an active leak over the CIS gym as the flashing came off recently. With the recent renovations to the weight room is it best to fix the leaks over that part of the roof now so you best protect your assets. Mr. Rundo will send the breakout of the costs in the three phases to Dr. Hunt. If there are decking issues found the costs can go up but that is included in the contingency of the bid. We require coverage in base bids so we do not have to chase change orders once the project begins. The budget can be changed and customized to meet the timing and needs of the District. They will guide us through the project.

*Mrs. Smallwood asked if they can do the projects while school is in session. Mr. Rundo stated they can do the weight room and CIS this fall since they can keep the students away from the work area. But you really do not want kids in the building when they are working due to potential mess and the smells. Mrs. Smallwood asked if they would be doing the large project next summer. Dr. Hunt replied Mr. Rundo is looking at the two areas he mentioned earlier for this fall and the blue spaces will be done in phase 2 next summer. Mr. Rundo added if we can do a pre-bid in late October, with it due after the new year and be able to hold the price for six months, you will get a much better price for the job. This is a good size job and with prevailing wage union will bid it. Typically if it is not a prevailing wage project union will not bid on it. The three phase approach is spread over 2.5 years. You tell us how much you want to do and we will make the project work for the District. We are out of the really bad areas and now are dealing with the bad areas so we can get good bids. Mr. Klima stated it sounds like you have a good plan in place for us. Mr. Rundo said Brian Kelly has been diligent in getting information to them and they have been working on it to meet the needs of the District. Mr. Klima stated you are the expert so we will rely on you to guide us. Mr. Rundo has been working on these roof projects with the District for six years now and with the new money you will be able to get things done as needed and keep them in good shape for years to come. Dr. Hunt thanked Mr. Rundo for coming and for sharing with the Board.*

Five Year Forecast – Ms. Knuckles presented the Board with the mandatory update to the October Forecast to be approved at the May 15<sup>th</sup> meeting. The Forecast in October is based on the best knowledge for the revenues and expenditures as of September when the document is put together. At that time it is based on the Permanent Appropriations and Revenues with only 98% of the tax revenues certified by the County Auditor. In November we had to update the Forecast to reflect the passage of 9.7 mill levy and then in April the Forecast had to be updated for the 100% collection of the taxes which included the first half collection of the new 5.5 mill levy passed in May 2017. Due to the need to carryover some FY 2017 bills into FY 2018, a majority of the new

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money was basically use to cover those costs from last year. Next year the money will be part of the FY 2019 budget as expected. There is a chance for some delays as we await the final three big money receipts of the fiscal year – the TPPT monies, Catastrophic Cost reimbursements, and the Medicaid audit monies due to the District. There is a budgeted amount for each of these but the actual amount is not known until it is actually received. Some of the main changes between October/November and May are:

- 100% Tax collection, \$464, 500 more than originally budgeted for.
- A loss of \$30,500 in school foundation monies due to increases in open enrollment out and online school tuition deductions among other items.
- \$89,000 decrease in Medicaid funding reimbursements expected to be received by June 30<sup>th</sup>.
- A loss of \$49,100 in miscellaneous revenues mainly due to the loss of rent for an ESC program hosted at Jordak.
- \$22,600 less in inter-fund transfers to cover the costs of our online school tuition program.
- \$89,000 decrease in personnel costs due to personnel changes.
- A \$1,107,100 increase in special education service costs due to FY 2017 bills paid in FY 2018 and an increase in FY 2018 costs.
- An increase of \$26,800 in repairs.
- An increase of \$25,200 in capital outlay due to replacement equipment and the new vans.
- An increase of \$126,000 to other expenditures mainly due to the increase in the ESC deduction on the foundation statement for services.

The amount expected to be carried over could be low depending on many factors that can change between now and June 30<sup>th</sup>. The changes and explanations are included on the worksheets that accompany the Forecast document. This will give you some homework to review it and ask questions between now and May 15<sup>th</sup> when you will be approving it. She will be reviewing it again for any changes or updates that happen between now and then. Are there any questions tonight? Since there are not, please contact her if you have any questions later.

Pay-To-Participate - Dr. Hunt stated we are in a position to look at the cost for PTP for next year. Internally, Ms. Knuckles, Mr. Soltis and he talked about the fees and related costs. He has provided a document updated after the previous conversation and also included the figures from Mrs. Anderson. Fees in the past have been based on transportation and coaching cost. The transportation costs are hard to know until the end of the season. We discussed taking the transportation fees out of the PTP fee and having that paid by the Board but he needs the Board’s feedback before going forward. *Mrs. Smallwood, Mrs. Thomas and Mrs. Anderson thought that sounded good.* Dr. Hunt provided an updated sheet that we can look at the costs one by one. One question is, do we separate music activities from athletics? We have to set a fee and consider what is doable for the family and for the District as we need to cover the costs of the supplemental. These are the supplemental costs including taxes but without the transportation costs. The costs were divided by the number of FY 2018 participants to get a per sport cost. The flat fee of \$431 was determined by taking the total costs divided by total participants at the high school and then the flat fee of \$345 was handled the same for the middle school.

• Cardinares - costs \$3,876.62	\$194	Flat Fee \$194
• Cheerleading – costs \$1,938.31	\$194	Flat Fee \$194
• Fall Play – costs \$1,551.11	\$62	Flat Fee \$62
• Flagline – costs \$1,938.89	\$162	Flat Fee \$162
• Cross Country – costs \$3,101.06	\$310	Flat Fee \$431
• Volleyball – costs \$15,118.71	\$756	Flat Fee \$431
• Football – costs \$22,485.34	\$803	Flat Fee \$431
• Golf – costs \$3,101.06	\$443	Flat Fee \$431

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• Marching Band – costs \$8,528.80	\$142	Flat Fee \$431
• Soccer – Boys – costs \$4,652.18	\$517	Flat Fee \$431
• Soccer – Girls – costs \$4,652.18	\$517	Flat Fee \$431
• MS Cheerleading – costs \$1,162.17	\$194	Flat Fee \$194
• MS Cross Country – costs \$1,551.11	\$155	Flat Fee \$345
• MS Football – costs \$7,753.24	\$388	Flat Fee \$345
• MS Soccer – costs \$3,101.06	\$258	Flat Fee \$345
• MS Volleyball – costs \$6,202.12	\$517	Flat Fee \$345

*Mrs. Anderson took the total costs of all coaches and divided it by everyone for a flat fee of \$255. All high school activities she calculated at \$270 for all participants and all middle school activities are \$209 per participant. Mrs. Smallwood said the way we have been doing it was they have been able to fund raise to lower the fee. How would they do that now with a flat fee? Mrs. Anderson replied the same way. If they fund raise that amount would lower what they are expected to pay. Dr. Hunt stated it concerned him that we have fees that are over \$700 and parents are going to say we cannot afford that. Are we willing to say if the numbers are not met, we will cancel the sport? Mrs. Anderson said we had it at \$400 for high school activities and \$300 for middle school and no one seemed to complain. Then we were able to raise funds through our support groups and the fees were reduced. We have to have something paid by the students. Mrs. Thomas stated to her it is all too high. We understand what we are up against, but it has to be fair. We have a community that passed two levies and we have to do something for the families. The flat fee is not fair, especially to the musical and play. Each activity should cover their own costs. Dr. Hunt stated that these are proposals to start the conversation. We cannot expect our support groups to cover the costs of PTP fees. Mrs. Smallwood suggested a percentage paid by the Board for each sport. Mrs. Thomas likes the idea of a cap; no sport pays more than \$x. Jim Soltis wanted to add two quick things. Being around the kids and the coaches when fees are different causes some resentment among them. We did not see this at the pig roast as everyone worked together. Football has four contracted coaches, it should be one coach for every ten kids, and therefore we should have a minimum of 40 kids. Marching band has two advisors for over 80 kids, should there be more advisors? Mrs. Anderson said honestly at the inception when we went from \$335 to \$400 in soccer, no one seemed to care. The band will not be there if there is not a football team; the same is true with the cheerleaders and the flagline. They also have volunteer chaperones on the buses. Mrs. Rayburn asked when has anyone has paid \$800 for a sport. Mrs. Anderson replied the fee was set at \$800 but thanks to the community support they did not have to pay it. Mrs. Smallwood said the parents do not feel it was fair to pay more than the cost of their sport. Joyce Peters stated the revenues from the gates go to other sports needs and not to pay-to-play. Mr. Soltis said that money pays for the uniforms, officials and supplies needed to run the programs. Mrs. Peters asked what percentage is transportation. Mrs. Anderson said around 15%. Riverside pays 15% period the rest is covered by the students. The revenues cover all over costs for the sports. Ms. Knuckles replied the general fund pays for the athletic trainer, the strength coordinator, the faculty manager and the athletic director in addition to field maintenance. Mrs. Thomas suggests a number of activities with reasonable costs. Put a cap of up to \$400 or actual cost whichever is less. Fundraising can begin this summer if everyone knows the costs up front. Mrs. Peters is concerned about all the fundraising going on out there. They are seeing a decrease in the participation of donors. They see this as a major fundraiser with the intention of giving support to every activity. Dr. Hunt said the necessity is to cover the cost of these activities. The cost without transportation is \$158,939, the flat fee figures will cover all regardless of what activity or sport you participate in. Mr. Soltis said say we run with these figures say, the Board puts in \$30,000 and the groups put in another \$30,000, that cuts the costs down to \$100,000 and then a fee can be determined from there. Mrs. Anderson asked if taking away the fee in the fall had any effect on the teams. Mr. Soltis said no; the numbers did not really increase. We need to build this program back up to what it can be and once was. We are a program not individual teams. Dr. Hunt said this is a bigger discussion of why do we have programs – it develops positives behaviors for our kids, it ties into the*

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strategic plan to be attractive to parents and we have community involvement/support. Looking into the future we can grow and attract people here. He understands the fairness discussion. Kids participate in multiple activities and the cost has to be reasonable for the families, but one way or another we have to cover the cost for these activities. *Ms. Knuckles believes it will take more discussion and reviewing the figures to make a good decision and does not think it will be accomplished tonight.* Paul Pollock stated as a parent and being new to the community, 15% from the Board is not enough as far as he is concerned. \$300/\$400 for kids to play is high. He is not sure where the money is going in the budget, but he is sure it is being spent well. There just needs to be something that can be done to reduce the cost to play. *Mrs. Smallwood said you are talking 30%. Her question is can we do that. If so then we should.* Mr. Pollock likes the idea as one group and they are all in it together. Tim Fenselon said a flat rate at under \$200 would not get any push back. In the end they will be saving money overall unless they only do one sport. *Mrs. Anderson stated the community has been very supportive and we greatly appreciate that.*

Mr. Klima stated there is a lot of information to digest. We will need to put it all together and revisit this at the next meeting. *Mrs. Thomas said she has a real issue with the fall play and musical fee being set at \$62 like last time and then making them pay \$200. It is not reasonable. She thinks there has to be some consideration to these amounts.* Seth Klepper asked if there could be an exception for those items. *Mr. Klima stated we will work the numbers and revisit this at the next meeting.*

**Executive Session:**

Mrs. Anderson moved and Mrs. Thomas seconded a motion for the Cardinal Local Schools Board of Education to recess into executive session for the purpose of Employee Contracts. Upon conclusion of this executive session, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Motion Approved at 7:45 P.M.

Time Retired: 7:50 P.M.

Time Returned from Executive Session 8:10 P.M.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

**Adjournment:**

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to adjourn the meeting.

Meeting adjourned at 8:10 P.M.

Roll call vote: unanimous yes.

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Kenneth Klima, President

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Merry Lou Knuckles, Treasurer