

Public Meeting of the *Cardinal Local* Board of Education

June 13, 2018

**6:00 p.m. Regular Meeting
Board Office**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Public participation is reserved to items listed on the agenda only.

Ken Klima, President
Wendy Anderson, Vice President
Barb Rayburn
Linda Smallwood
Katie Thomas

Dr. Scott J. Hunt, Superintendent
Merry Lou Knuckles, Treasurer

I. Roll Call:

__Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

Pledge of Allegiance

II. Student Recognition:

- A. Newsdepth Opinions: Matthew Dalpiaz, Madison French
- B. Michael Soltis: CMS Track Record in Shot Put (45'9")
- C. Raymond A. Horn Outstanding Student Award: Sam Loze
- D. Emily Kneier: Educators Rising
- E. Chase Massey: ASP Leadership Retreat
- F. Lila Nappier: Franklin B. Walter Outstanding Educator Award

III. Presentation:

- A. Gardiner

IV. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

V. Discussion Item(s):

- A. Second Reading: NEOLA Policy Update: 2271 College Credit Plus Program

VI. Superintendent's Report:

- 1. Action Items: Human Resources/Personnel

Motion _____ Second _____ Vote _____

Motion to approve the following personnel matters:

A. Hire

- **John Sass**, Head Mechanic, Step 15, Level 3 - Confidential Index; effective July 1, 2018-June 30, 2019

B. Online Instructors, at a rate of \$150.00 per student

- Ben Clutter
- Beth Drebus
- Josh Esenwine
- Maureen Fowler
- Brian George
- Kara Gillespie
- Jean Jerina
- Meghan Turon

C. Supplemental Contracts, 2018-19 school year

- **Stanley Barwidi**, MS Girls Basketball Coach (7th/8th) -Step 2, .08
- **Diane Baumgartner**, 8th Grade Volleyball Coach - Step 2, .08
- **Greg Bean**, 8th Grade Boys Basketball Coach - Step 1, .07
- **Melissa Cardinal**, Mentor Teacher - .04
- **Cassie Chambers**, Assistant/JV Volleyball Coach - Step 0, .09
- **Greg Cicero**, Head Track Coach - Step 2, .15
- **Jon Cummins**, Head Boys Basketball Coach, Step 2, .17
- **Beth Drebus**
 - Sophomore Class Advisor -.045
 - Mentor Teacher - .04
- **Tim Florjancic**, HS Marching Band/Concert Band - Step 2, .16
- **Brian George**, - Freshman Class Advisor - .045
- **Kara Gillespie**, CHS Student Council Advisor - .03
- **Kathryn Gladwell**, Key Club (split contract) - .01
- **Katherine Hess**, Freshman Volleyball Coach - Step 0, .09
- **Dennis Ikeler**, Head Varsity Softball Coach - Step 2, .12
- **Tyler Jones**, Assistant Varsity Track Coach - Step 1, .08
- **Peggy Karg**, Builder's Club Advisor - .02
- **Mike Karr**, JV/Varsity Assistant Boys Basketball Coach, Step 1, .11
- **Luke Kruse**, Girls Basketball Head Coach - Step 2, .17
- **Alysha Makowski**, Flag Line Advisor - Step 1, .05
- **Staci Poole**, HS Cheerleading Advisor - Step 2, .10
- **Elisabeth Robinson**, CMS Student Council Advisor - .03
- **Luciano Ruscitto**, MS Soccer Coach -Step 2, .08
- **Daniel Skingel**, MS Wrestling Coach - Step 2, .07
- **Jim Soltis**, Top Varsity Assistant Football Coach, Step 2, .15
- **Shaun Spence**, CMS Tech Coordinator, - .06
- **Sharon Stotts**, Faculty Manager - .12

- **Troy Sullivan**, Varsity Assistant Football Coach, Step 1, .11
- **Meghan Turon**, Key Club (split contract) - .01
- **Kalyn Ward**, 7th Grade Volleyball Coach - Step 2, .08
- **Jeff Zeigler**, Head Varsity Wrestling Coach, Step 2, .17

D. Summer ESY Drivers and Aides

- **Sue Urbanski**, van driver for CARES ESY July 2-August 2, approximately 4 hours/day
- **Kristan Mast**, van aide for CARES ESY July 2-August 2, approximately 3.5 hours/day
- **Simone Lee**, van driver for Monarch, June 18-July 12, approximately 4.5 hours/day
- **Brittany Peters**, van aide for Monarch, June 18-July 12, approximately 4 hours/day
- **LaRue Westover**, van driver for Metzenbaum, July 10-12, 16-18, 23-25, approximately 4.75 hours/day, AM/PM shifts only
- **Hal Adams**
 - van driver for Metzenbaum, July 10-12, 16-18, 23-25, Mid shift only
 - Van driver for STARS, July 10-13, 16-19, 23-26, approximately 2 hours/day
- **Tammy Clendenin**, van driver for STARS, July 10-13, 16-19, 23-26, approximately 2.5 hours/day
- **Michele Maruna**, van aide for STARS, July 10-13, 16-19, 23-26, approximately 2 hours/day

E. Volunteers

- **Beth Drebus**, CHS Debate Team/Speech Club Coach
- **Mike Hoffman**, MS Wrestling Coach
- **Brian Zeigler**, Assistant Varsity Wrestling Coach

Roll call vote: __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

2. Action Item: Agreement and Certification

Motion _____ Second _____ Vote _____

Motion to approve the following facilities agreement and certification:

- **Facilities Agreement** with the Village of Middlefield for the 2018-19 school year at a cost of \$11,087.00 to be paid in two installments - the first due by October 1, 2018 and the second by April 1, 2019.
- **ODE Direct Certification for Safety, Health & Nutrition** for the free lunch program

Roll call vote: __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

3. Action Item: Facilities Use

Motion _____ Second _____ Vote _____

Motion to approve use of the **baseball and softball fields** to the Village of Middlefield for fireworks on June 16, 2018

Roll call vote: __Linda Smallwood__Katie Thomas __Ken Klima__Wendy Anderson __Barb Rayburn

4. Action Item: Graduates

Motion _____ Second _____ Vote _____

Motion to approve the following students as Class of 2018 **graduates**:

- Jeremyiah Cochran
- Robert Pierce

Roll call vote: __Katie Thomas __Ken Klima__Wendy Anderson __Barb Rayburn __Linda Smallwood

5. Action Item: Extended School Year Services

Motion _____ Second _____ Vote _____

Motion to approve Extended School Year (ESY) to the following:

- 7 students to attend STARS Camp at Cardinal on July 10-13, 16-19, 23-26 and Community Outing Days on July 13, 19, 26
- 2 students to attend ½ day camp at Metzenbaum on July 10-12, 16-18, 23-25
- 1 student to attend full day camp at Metzenbaum on July 10-12, 16-18, 23-25
- 1 student to attend camp at Monarch, Cleveland on June 18-July 12, Mon.-Thur.
- 1 student to attend camp at CARES, Mentor on July 2-August 2

Roll call vote: __Ken Klima__Wendy Anderson __Barb Rayburn __Linda Smallwood__Katie Thomas

6. Action Item: Club

Motion _____ Second _____ Vote _____

Motion to approve the creation of a Debate Team/Speech Club as an extracurricular activity at CHS for the 2018-19 school year

Roll call vote: __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

7. Action Item: Inventory

Motion _____ Second _____ Vote _____

Motion to approve the following items for inventory from the Ohio Chapter of Computer Science Teachers Association for JES:

- Edison Robot
- Code 'n Go Mouse
- Micro: Bit Go Kit

Roll call vote: __Barb Rayburn__ Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

8. Action Item: Grant and Donations

Motion _____ Second _____ Vote _____

Motion to approve the following grant:

- **GE Additive Education Program grant** for a 3D printing classroom package for JES consisting of a Polar Cloud account, 3D printer and supplies, and various curriculum/lesson plans (\$2,200 value)

Motion to approve the following donations:

- **57 recorders** for 4th grade music students from an anonymous donor (\$171.00 value)
- **Cardinal PTA**
 - \$2100 for field trips to Holden Arboretum
 - \$500 for playground equipment
 - \$400 to use for the 2018-19 open house and kindergarten orientation
- **Dave Bronson**, breakfast, cash prize, gift certificates for CHS students of the month from January - May 2018 (\$135.00 value)
- **Dr. H. John "Bud" Visser**, \$5100 for the purchase of equipment for the CIS Science Lab

Roll call vote: __Linda Smallwood__ Katie Thomas __Ken Klima __Wendy Anderson__ Barb Rayburn

VII. Treasurer's Report:

A. Motion _____ Second _____ Vote _____

Minutes

Motion to approve the **Minutes** of May 18, 2018, regular meeting.

Roll call vote: __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood__Katie Thomas

B. Motion _____ Second _____ Vote _____

Bills

Motion to approve the bills in the amount of **\$888,431.15** (includes payroll) paid during May and those necessary for April.

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

C. Motion _____ Second _____ Vote _____

Financial Reports

Motion to approve the **Monthly Financial Reports and Cash Reconciliation** for the month of May as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of May** and those necessary for June. General Fund Certified Revenues are \$15,146,618. All Other Fund Certified Revenues are \$9,566,151.36. General Fund Appropriations are \$15,160,380. All Other Fund Appropriations are \$9,518,844.99.

Roll call vote: __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

D. Interest Income

The School District earned **\$1,796.39** in interest income for the month of May; fiscal year-to-date total is **\$7,802.09**. Interest rates are: Middlefield Bank – .30%.

E. Motion _____ Second _____ Vote _____

Transfers

Motion to approve the following transfers:

- From General Fund main cost center to the Online cost centers, \$4,045.
- from the Permanent Improvement Fund - COP bond money line item to the Permanent Improvements fund for construction projects pending, \$18,000.

Roll call vote : __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn

F. Motion _____ Second _____ Vote _____

Fiscal Year Closing

Motion to authorize the Treasurer to modify the following to close the fiscal year as necessary pending Board approval at the July 11, 2018, Regular Meeting:

- Appropriation Resolution
- Amended Certificate of Resources
- SM1 Spending Plan for FY18

Roll call vote : __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood

G. Motion _____ Second _____ Vote _____

Transfers and Advances

Motion to authorize the Treasurer to make fund to fund transfers and advances as necessary to close fiscal year 2017; including those funds pending receipt of Federal Funds due but not yet paid, until approved at July 11, 2018, Regular Meeting.

Roll call vote : __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

H. Motion _____ Second _____ Vote _____

Tax Advances

Motion to authorize the Treasurer to request tax advances of the County Auditor for July 2018.

Advance Dates - July 6, 2018 July 20, 2018

Roll call vote : __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

I. Motion _____ Second _____ Vote _____

Final Certifications and Resolutions

Motion to adopt the Final Certifications and Appropriations for FY 2018 .
(Barring any unforeseen items that will change the budget figures – if needed new certifications/appropriations will be approved at the June 27th meeting.)

FINAL	Beginning of Year Unencumbered Cash	Certified Revenues	Appropriations
General Fund	\$77,874.83	\$15,146,618.00	\$15,160,380.00
Special Revenue Funds	43,389.63	1,263,650.36.00	1,272,532.06
Debt Service Funds	988,140.07	1,112,595.00	1,073,225.00
Capital Projects Funds	105,009.37	6,515,028.00	6,510,207.00
Enterprise Funds	23,995.70	610,052.00	592,098.00
Fiduciary Funds	44,126.60	64,826.00	70,782.93
TOTALS	\$1,282,536.20	\$24,712,769.36	\$24,679,224.99

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

J. Motion _____ Second _____ Vote _____

Temporary Appropriations FY 2019

Motion to adopt a Temporary Appropriation Resolution for FY 2019 based on the Estimated Certificate of Resources as approved by the County Budget Commission and the FY 2018 current revenues and expenditures. These appropriations will allow the School District to operate through the August, 2018, board meeting and beyond until the Original Certifications are approved.

TEMPORARY	Estimated Unencumbered Cash	Certified Revenues	Appropriations
General Fund	\$55,656.00	\$14,614,455.00	\$10,000,000.00
Special Revenue Funds	57,000.00	851,000.00	614,500.00
Debt Service Funds	1,005,395.00	1,080,199.00	1,031,301.00
Capital Projects Funds	4,900,250.00	304,425.00	1,500,000.00
Enterprise Funds	16,250.00	330,000.00	225,000.00
Fiduciary Funds	26,000.00	45,000.00	41,500.00
TOTALS	\$6,060,551.00	\$17,250,579.00	\$13,412,301.00

Roll call vote : __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

K. Motion _____ Second _____ Vote _____

Property Insurance Renewal

Motion to approve the Property, Fleet, and Casualty Insurance renewal with _____ **Premium** costs are \$_____ for Property and General Liability, \$_____ for Fleet, \$_____ for Umbrella, \$_____ for Inland Marine, \$_____ for Crime, and \$_____ for Cyber Liability for a total of \$_____. (An ___crease of \$_____ over FY 2018 due to _____.)

Roll call vote : __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn

L. Motion _____ Second _____ Vote _____

Then and Now

Motion to approve the Then and Now with Newbury Schools for \$10,477.26 for Federal Grant monies, due to timing issues.

Roll call vote : __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood

VIII. Information:

- June 15, 20, 22, 27, 29: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 4:00 p.m. at CIS
- June 16, 23, 30: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 3:00 p.m. at CIS
- June 16 & 23: Music Boosters Car Wash, 10:00-1:30 p.m. at Middlefield Ace Hardware
- June 27: BOE Work Session/Special Meeting, 6:00 p.m.
- July 1: CHS Schedules available in IC
- July 4: BOE Office Closed - Happy 4th of July
- July 6, 11, 13: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 4:00 p.m. at CIS
- July 7, 14: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 3:00 p.m. at CIS
- July 11: BOE Meeting, 6:00 p.m.
- July 21: Joe Peters Memorial Pig Roast, 12:00-8:00 p.m. at Mespo Expo
- July 25: BOE Work Session/Special Meeting, 6:00 p.m.
- August 1: CMS Schedules available in IC
- August 6: HS Fall Sports Pictures, 10:00 a.m.
- August 8: MS Fall Sports Pictures, 10:30 a.m.
- August 8: BOE Meeting, 6:00 p.m.
- August 9: CMS Locker Set Up, 3:30-5:30 p.m.
- August 10: New Teacher Orientation
- August 10: K Orientation: Boys, 9:00-11:00 a.m.; Girls, 1:00-3:00 p.m.
- August 13: All Staff Opening Day
- August 13: CMS Open House, 5:00-6:00 p.m.
- August 14: First Day of School

IX. Meetings:

June 27: Work Session/Special Meeting, 6:00 p.m.

X. Legislative Update:

XI. Auburn Career Center:

XII. Executive Session:

_____ moved and _____ seconded a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose: _____. Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas

Motion Approved at _____ P.M. Time Retired: _____ P.M.

Time Returned from Executive Session _____ P.M.

XIII. Adjournment:

Motion _____ Second _____ Vote _____

Time Adjourned: _____ P.M.