

Public Meeting of the *Cardinal Local* Board of Education

July 11, 2018
6:00 p.m. Regular Meeting
Board Office

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Public participation is reserved to items listed on the agenda only.

Ken Klima, President
Wendy Anderson, Vice President
Barb Rayburn
Linda Smallwood
Katie Thomas

Dr. Scott J. Hunt, Superintendent
Merry Lou Knuckles, Treasurer

I. Roll Call:

__Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

Pledge of Allegiance

II. Presentation:

A.

III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

IV. Discussion Item(s):

A.

V. Superintendent's Report:

1. Action Items: Human Resources/Personnel

Motion _____ Second _____ Vote _____

Motion to approve the following personnel matters:

A. Resignations

- **Kelly Bearer**, JES Principal, effective July 31, 2018
- **Emily Figliano**, MS Counselor, effective July 31, 2018
- **Ruth Russell**, HS Science, effective August 10, 2018

B. Hire

- **Kelly Antos**, MS/HS Psychologist, 1-year Confidential Contract, MA +30, Step 8 (to cover employee out on maternity leave)

- **Renee Bell**, JES Guidance Counselor, 1-year Limited Contract, MA, Step 6
- **Jennifer Fekete**, Math Coach, 1-year Limited Contract, BA, Step 5
- **Danielle Moon**, HS Science, 1-year Limited Contract, BA, Step 0
- **Michelle Nizen**, JES Principal, 3-year Administrative Contract, Step 5

C. New Assignments

- **Melissa Cardinal**, School Improvement Coach ELA/Reading
- **Lee Fenner**, School Data Coach

D. Additional Contract Days

- **Michelle Nizen**, up to 12 days for transition purposes

E. Supplemental Contracts, 2018-19 school year

- **Matt Marks**, Assistant Band Director, Step 0, .04

F. Volunteers

- **Vanessa Pintabona**, CHS Drama Club Advisor

Roll call vote: __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

2. Action Item: Handbook

Motion _____ Second _____ Vote _____

Motion to approve the **Transportation Handbook** for the 2018-19 school year (ATTACHMENT A)

Roll call vote: __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

3. Action Item: Agreement and Contract

Motion _____ Second _____ Vote _____

Motion to approve the following agreement and contract:

- Agreement for **Family Pride of Northeast Ohio, Inc. to lease space** in the former CIS building at a rate of \$10,680/year to be paid in four (4) installments; effective October 1, 2018 - September 30, 2019
- 1-year Service Contract with **The Nutrition Group** for the 2018-19 school year

Roll call vote: __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __Barb Rayburn

4. Action Item: Lunch Prices

Motion _____ Second _____ Vote _____

Motion to approve the following **increases in lunch prices** for the 2018-19 school year per federal guidelines:

- Jordak Elementary: \$2.75 (up ten cents from \$2.65)
- Cardinal Middle/High Schools: \$2.90 (up ten cents from \$2.80)
- Adult Lunches: \$3.60 (up 20 cents from \$3.40)

Roll call vote: __Katie Thomas __Ken Klima __Wendy Anderson __Barb Rayburn __Linda Smallwood

5. Action Item: High School Club

Motion _____ Second _____ Vote _____

Motion to approve the formation of a **Drama Club** as an extracurricular activity at Cardinal High School for the 2018-19 school year

Roll call vote: __Ken Klima __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas

6. Action Item: NEOLA Policy

Motion _____ Second _____ Vote _____

Motion to approve NEOLA Policy Update **2271, College Credit Plus Program**

Roll call vote: __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

7. Action Item: Grant and Donations

Motion _____ Second _____ Vote _____

Motion to approve the following donations:

- **Cardinal Athletic Boosters**, \$955.00 for the purchase of new football helmets
- **Preston Superstore and The Chevy Network**, \$14,000 to cover half the cost of refinishing the CHS Gym floor; 2nd half to be paid in 2019

Roll call vote: __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

VI. Treasurer's Report:

A. Motion _____ Second _____ Vote _____

Minutes

Motion to approve the **Minutes** of June 13 2018, regular meeting and the June 27, 2018, special/work session meeting..

Roll call vote: __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood__Katie Thomas

B. Motion _____ Second _____ Vote _____

Bills

Motion to approve the bills in the amount of **\$1,952,362.16** (includes payroll) paid during June and those necessary for July.

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

C. Motion _____ Second _____ Vote _____

Financial Reports

Motion to approve the **Monthly Financial Reports and Cash Reconciliation** for the month of June as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of June** and those necessary for July. General Fund Certified Revenues are \$15,230,536. All Other Fund Certified Revenues are \$9,586,061.36. General Fund Appropriations are \$15,225,231. All Other Fund Appropriations are \$9,546,832.99.

Roll call vote: __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

D. Interest Income

The School District earned **\$3,904.30** in interest income for the month of June; fiscal year-to-date total is **\$11,706.30**. Interest rates are: Middlefield Bank – .30% and STAROhio - 1.99%.

E. Motion _____ Second _____ Vote _____

Petty Cash, Change Funds and Credit Cards

Motion to authorize Petty Cash, Change Funds and Credit Cards as follows:

Petty Cash:

- High School \$100.00
- Board Office \$200.00
- Middle School \$100.00
- Jordak \$100.00

Change Funds:

- H.S. Office Change \$50.00
- H.S. Cafeteria Change \$50.00
- M.S. Cafeteria Change \$50.00

- Athletic Change - HS \$1,500.00

Credit Cards:

- Board Office American Express \$15,000.00 monthly
- Board Office Middlefield Bank Credit Card \$5,000.00 monthly
- Maintenance Middlefield Bank Credit Card \$2,000.00 monthly
- Transportation Middlefield Bank Credit Card \$5,000.00 monthly
- Superintendent Middlefield Bank Credit Card \$2,500.00 monthly
- Principals (3 cards) Middlefield Bank Credit Card \$2,500.00 monthly

Roll call vote : __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn

F. Motion _____ Second _____ Vote _____

New Account Numbers

Motion to approve the following new account numbers for the student activities for the new school year. Budgets to be established at a later date.

Class of 2022 -	Revenue Account	200-1620-922Z-001
	Expenditure Account	200-4670-890-922Z-001
Yearbook 2018 -	Revenue Account	200-1620-924Y-001
	Expenditure Account	200-4680-890-924Y-001

Roll call vote : __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood

VII. Information:

July 13: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 4:00 p.m. at CIS
July 14: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 3:00 p.m. at CIS
July 21: CHS Alumni Soccer Game, 10:00 a.m.
July 21: Joe Peters Memorial Pig Roast, 12:00-8:00 p.m. at Mespo Expo
July 23-27: CHS Band Camp
July 25: BOE Work Session/Special Meeting, 6:00 p.m.
July 26: Marching Band Showcase Performance, 7:00 p.m. at CHS
August 1: CMS Schedules available in IC
August 6: HS Fall Sports Pictures, 10:00 a.m.
August 8: MS Fall Sports Pictures, 10:30 a.m.
August 8: BOE Meeting, 6:00 p.m.
August 9: CMS Locker Set Up, 3:30-5:30 p.m.
August 10: New Teacher Orientation
August 10: K Orientation: Boys, 9:00-11:00 a.m.; Girls, 1:00-3:00 p.m.
August 13: All Staff Opening Day
August 13: CMS Open House, 5:00-6:00 p.m.
August 14: First Day of School

VIII. Meetings:

July 25: Work Session/Special Meeting, 6:00 p.m.

IX. Legislative Update:

X. Auburn Career Center:

XI. Executive Session:

_____ moved and _____ seconded a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose: Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas

Motion Approved at _____ P.M. Time Retired: _____ P.M.

Time Returned from Executive Session _____ P.M.

XII. Adjournment:

Motion _____ Second _____ Vote _____

Time Adjourned: _____ P.M.