

Public Meeting of the *Cardinal Local* Board of Education

August 8, 2018
6:00 p.m. Regular Meeting
Board Office

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Public participation is reserved to items listed on the agenda only.

Ken Klima, President
Wendy Anderson, Vice President
Barb Rayburn
Linda Smallwood
Katie Thomas

Dr. Scott J. Hunt, Superintendent
Merry Lou Knuckles, Treasurer

I. Roll Call:

__Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

Pledge of Allegiance

II. Presentation:

A.

III. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

IV. Discussion Item(s):

A.

V. Superintendent's Report:

1. Action Items: Human Resources/Personnel

Motion _____ Second _____ Vote _____

Motion to approve the following personnel matters:

A. Resignations

- **Miles Andersen**, MS Intervention Specialist, effective August 24, 2018
- **Rebecca A. Fisher**, JES Paraprofessional, effective August 13, 2018
- **Adam Johnson**, MS Math Teacher, effective August 2, 2018
- **Sherry Peters**, Special Education Director, effective August 14, 2018

B. Rescind Supplemental Contract

- **David Detweiler**, MS Football Coach; rescind original contract approved 7/25/18
- **Troy Sullivan**, Varsity Assistant Football Coach; rescind original contract approved 6/16/18 due to personal reasons

C. Hire

- **Bill Fisher**, Casual Labor - MS/HS Field Maintenance, \$10/hr. as needed
- **William Fisher**, Casual Labor - MS/HS Field Maintenance, \$10/hr. as needed
- **Rhonda Hostetler**, van driver, 60-day probationary contract, Level 2
- **William Kermavner**, HS Principal, 2-year Administrative Contract, effective August 1, 2018-July 31, 2020, Step 9 Administrative Index
- **Jeffrey Throckmorton**, MS Intervention Specialist, MA, Step 5

D. Drivers

- Motion to approve the following individuals as drivers for the 2018-19 school year, for insurance purposes
 - Bus Drivers

Harold Adams	Patricia Burkey	Leesa Burzanko
James Butvin	Paula Callison	Tammy Clendenin
Clark Cutlip	Robert Delbo	Colleen Hall
Jerry Jacobs	Laura Klatik	Doris McLaughlin
Samuel Miller	Richard Reighard	Lynn Rose
Elizabeth Sanders	John Sass	Kim Sass
Petra Springer	Suzanne Steinhoff	Sandra Strichko
Vanessa Tucholski	Valerie Warner	Marsha Wasson
Kelly Wojtasik		

- Van only drivers

Diane Baumgartner	Debbie Delbo	Rhonda Hostetler
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Simone Lee	Alvin Rhodes	Glenn Travers
Sue Urbanski	LaRue Westover	Brian Zeigler
Jeff Zeigler		

- Board Owned Vehicles (van only, no passengers)

Andy Cardinal	Scott Hunt	Debra Iammarino
Tim Florjancic	Bill Kermavner	Merry Lou Knuckles
Kristan Mast	Michelle Nizen	Brittany Peters
Vanessa Pintabona	Jennifer Sabol	

E. Substitutes

- **Teacher List and Classified List** from the Geauga County Educational Service Center for the 2018-19 school year

F. New Assignments

- **Jennifer Sabol**, Director of Pupil Services, new 3-year Administrative Contract, effective August 1, 2018-July 31, 2021, Step 12

G. Supplemental Contracts, 2018-19 school year

- **Deena Avalon**, 7th Grade Teacher Leader, .03
- **Kevin Baggett**, Varsity Assistant Football Coach, Step 2, .13
- **Olivia Brown**, MS Cheerleading Coach, Step 0, .05
- **David Detweiler**, MS Football Coach, Step 0, .04 (split contract)
- **Joel Kithcart**, JES PBIS Teacher Leader, .03
- **Elisabeth Robinson**, 8th Grade Teacher Leader, .03

H. Home Instruction Tutor

- **Edward Schmidtke**, effective 2018-19 school year, \$24.00/hr.

I. Service Agreement

- **Claire Zurbuch**, science consultant, \$3,200 (paid from Title funds)

J. FMLA

- **Patricia Pennza**, HS Custodian, effective August 21, 2018 for 8-12 weeks

K. Volunteers

- **Vanessa Pintabona**, HS Girls Soccer Coach
- **Shannon Portman**, HS Cheerleading Coach

Roll call vote: __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas __ Ken Klima

2. Action Item: 2018-19 Student/Parent Handbooks

Motion _____ Second _____ Vote _____

Motion to approve the **student/parent handbooks** for the 2018-19 school year:

- JES (ATTACHMENT A)
- CMS (ATTACHMENT B)
- CHS (ATTACHMENT C)

Roll call vote: __ Barb Rayburn __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson

3. Action Item: Agreements

Motion _____ Second _____ Vote _____

Motion to approve the following agreements:

- Lease agreement **with Cornerstone Bible Church** to use Cardinal Middle School for Sunday services and children's classes at a cost of \$348.00/week from August 1, 2018 through July 31, 2019.
- Agreement for Provision of Special Education and Certain Related Services with **Bellefaire Jewish Children's Bureau (Bellefaire JCB)** for the 2018-19 school year

Roll call vote: __ Linda Smallwood __ Katie Thomas __ Ken Klima __ Wendy Anderson __ Barb Rayburn

4. Action Item: Cheerleading Camp

Motion _____ Second _____ Vote _____

Motion to approve the high school cheerleaders to attend **Cheerleading Camp** at Americheer, Inc. in Westerville, Ohio from August 1-3, 2018 at no cost to the district

Roll call vote: __ Katie Thomas __ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood

5. Action Item: Exchange Student

Motion _____ Second _____ Vote _____

Motion to approve the acceptance of an **exchange student** through Youth for Understanding pending requirements being met for the 2018-19 school year

Roll call vote: __Ken Klima__ Wendy Anderson__ Barb Rayburn __Linda Smallwood__Katie Thomas

6. Action Item: **Building Fees**

Motion _____ Second _____ Vote _____

Motion to approve the following **building fees** for the 2018-19 school year:

- JES: \$50.00
- CMS: \$60.00
- CHS: \$75.00
- CHS Parking Fee: \$5.00

Roll call vote: __Wendy Anderson__ Barb Rayburn__ Linda Smallwood__Katie Thomas __Ken Klima

7. Action Item: **Administrative Index**

Motion _____ Second _____ Vote _____

Motion to approve the updated **Administrative Index** to reflect Director of Pupil Services position and salary (ATTACHMENT D)

Roll call vote: __Barb Rayburn__ Linda Smallwood__Katie Thomas __Ken Klima __Wendy Anderson

8. Action Item: **OSBA Capital Conference**

Motion _____ Second _____ Vote _____

Motion to select _____ as a **Delegate** and _____ as the **Alternate** for the OSBA 2018 Capital Conference

Roll call vote: __Linda Smallwood__Katie Thomas __Ken Klima __Wendy Anderson__ Barb Rayburn

9. Action Item: **Bus Routes**

Motion _____ Second _____ Vote _____

Motion to approve **Bus Routes** for the 2018-19 school year (ATTACHMENT E)

Roll call vote: __Katie Thomas __Ken Klima __Wendy Anderson__ Barb Rayburn__ Linda Smallwood

10. Action Item: **Donations**

Motion _____ Second _____ Vote _____

Motion to approve the following donations:

- **Gary Cox/Great Day Childcare**, 50 bookbags and supplies to JES for student use (\$500.00 value)
- **Vincent Puruczky**, popcorn machine to athletic concessions (value: \$530.00)

Roll call vote: __Ken Klima __Wendy Anderson__Barb Rayburn__Linda Smallwood__Katie Thomas

VI. Treasurer's Report:

A. Motion _____ Second _____ Vote _____

Minutes

Motion to approve the **Minutes** of July 11 2018, regular meeting and the July 25, 2018, special/work session meeting.

Roll call vote: __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood__Katie Thomas

B. Motion _____ Second _____ Vote _____

Bills

Motion to approve the bills in the amount of **\$1,426,459.74** (includes payroll) paid during July and those necessary for August.

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

C. Motion _____ Second _____ Vote _____

Financial Reports

Motion to approve the **Monthly Financial Reports and Cash Reconciliation** for the month of July as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of July** and those necessary for August. General Fund Certified Revenues are \$14,614,455. All Other Fund Certified Revenues are \$2,636,124. General Fund Appropriations are \$10,000,000. All Other Fund Appropriations are \$3,412,301.

Roll call vote: __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

D. Interest Income

The School District earned **\$4,586.36** in interest income for the month of July; fiscal year-to-date total is **\$4,586.36**. Interest rates are: Middlefield Bank – .30% and STAROhio - 1.99%.

E. Motion _____ Second _____ Vote _____

Transfers

Motion to approve the following transfers:

General Fund to Food Service Fund, initial start-up transfer - \$50,000.

Permanent Improvement COP Bond SCC to Permanent Improvement SCC, current projects with bond money - \$546,000.

Roll call vote : __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn

F. Motion _____ Second _____ Vote _____

Then and Now

Motion to approve the following Then and Nows:

Education Alternatives for \$43,365, Geauga County ESC for \$27,900, Mentor Ex Schools for \$36,901.16 and Bellefaire JCB for \$46,375, due to timing issues.

Roll call vote : __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood

VII. Information:

- August 9: CMS Locker Set Up, 3:30-5:30 p.m.
- August 10: New Teacher Orientation
- August 10: K Orientation: Boys, 9:00-11:00 a.m.; Girls, 1:00-3:00 p.m.
- August 13: All Staff Opening Day
- August 13: JES Open House, 4:00-5:00 p.m.
- August 13: CMS Open House, 5:00-6:00 p.m.
- August 14: First Day of School
- August 15: Early Release Day
- August 17: CHS Open House, 4:30-5:30 p.m.
- August 22: Early Release Day
- August 22: BOE Work Session, 6:00 p.m.
- August 23: First Day for Kindergarten
- August 30-31: No School, Fair Days
- September 3: No School, Labor Day
- September 7: JES Walk-A-Thon, 9:30 a.m.
- September 8: Friends of Mike Dinner at CMS, 3:00-8:00 p.m.
- September 8: CHS Band Night, 7:00 p.m.
- September 12: Early Release Day
- September 12: BOE Meeting, 6:00 p.m.
- September 14: Kiwanis Fish Fry at CMS, 4:30-7:00 p.m.

VIII. Meetings:

August 22: Work Session/Special Meeting, 6:00 p.m.

IX. Legislative Update:

X. Auburn Career Center:

XI. Executive Session:

_____ moved and _____ seconded a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose: Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas

Motion Approved at _____ P.M. Time Retired: _____ P.M.

Time Returned from Executive Session _____ P.M.

XII. Adjournment:

Motion _____ Second _____ Vote _____

Time Adjourned: _____ P.M.