

**Cardinal Local School District
Regular Meeting
July 11, 2018**

The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on July 11, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

Superintendent's Report

Action Items:

Human Resources/Personnel

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following personnel matters:

- A. Resignations
 - Kelly Bearer, JES Principal, effective July 31, 2018
 - Emily Figliano, MS Counselor, effective July 31, 2018
 - Ruth Russell, HS Science, effective August 10, 2018
- B. Hire
 - Kelly Antos, MS/HS Psychologist, 1-year Confidential Contract, MA +30, Step 8 (to cover employee out on maternity leave)
 - Renee Bell, JES Guidance Counselor, 1-year Limited Contract, MA, Step 6
 - Jennifer Fekete, Math Coach, 1-year Limited Contract, BA, Step 5
 - Danielle Moon, HS Science, 1-year Limited Contract, BA, Step 0
 - Michelle Nizen, JES Principal, 3-year Administrative Contract, Step 5
- C. New Assignments
 - Melissa Cardinal, School Improvement Coach ELA/Reading
 - Lee Fenner, School Data Coach
- D. Additional Contract Days
 - Michelle Nizen, up to 12 days for transition purposes
- E. Supplemental Contracts, 2018-19 school year
 - Matt Marks, Assistant Band Director, Step 0, .04
- F. Volunteers
 - Vanessa Pintabona, CHS Drama Club Advisor

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Transportation Handbook

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve the Transportation Handbook for 2018-19 school year.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Cardinal Local School District
Regular Meeting
July 11, 2018**

Agreement and Contract

Mr. Klima moved and Mrs. Thomas seconded a motion to approve the following agreement and contract:

- Agreement for Family Pride of Northeast Ohio, Inc. to lease space in the former CIS building at a rate of \$10,680/year to be paid in four (4) installments; effective October 1, 2018 - September 30, 2019.
- 1-year Service Contract with The Nutrition Group for the 2018-19 school year.

Dr. Hunt stated the contract with Family Pride is a continuation into the upcoming year as they occupied space at CIS the past year.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

Lunch Prices

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following increases in lunch prices for the 2018-19 school year per federal guidelines:

- Jordak Elementary: \$2.75 (up ten cents from \$2.65)
- Cardinal Middle/High Schools: \$2.90 (up ten cents from \$2.80)
- Adult Lunches: \$3.60 (up 20 cents from \$3.40)

Dr. Hunt stated at the last meeting Nutrition Group outlined the required formula for determining lunch prices and how much they need to be raised for this school year.

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye

High School Club

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to approve the formation of a Drama Club as an extracurricular activity at Cardinal High School for the 2018-19 school year.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

NEOLA Policy

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to approve NEOLA Policy Update 2271, College Credit Plus Program.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Donations

Mrs. Smallwood moved and Mrs. Rayburn seconded a motion to approve the following donations:

- **Cardinal Athletic Boosters**, \$955.00 for the purchase of new football helmets.
- **Preston Superstore and The Chevy Network**, \$14,000 to cover half the cost of refinishing the CHS Gym floor; 2nd half to be paid in 2019.

**Cardinal Local School District
Regular Meeting
July 11, 2018**

Dr. Hunt shared if you have not had the opportunity to check out the new gym floor, you should stop by the high school. We took pictures last week with Pat Preston and some of our student athletes.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Treasurer's Report:

Minutes

Mrs. Anderson moved and Mrs. Rayburn seconded the motion to approve the minutes of the June 13, 2018, regular meeting and the June 27, 2018, special/work session meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, abstain Katie Thomas, aye

Bills

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the bills in the amount of \$1,952,362.16 (includes payroll) paid during June 2018, and those necessary for July 2018.

Roll call vote:

Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Financial Reports

Mrs. Anderson moved and Mr. Klima seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending June 30, 2018, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of June, and those amendments necessary for July. General Fund Certified Revenues are \$15,230,536. All Other Fund Certified Revenues are \$9,586,061.36. General Fund Appropriations are \$15,225,231. All Other Fund Appropriations are \$9,546,832.99.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Interest Income

The School District earned \$3,904.30 in interest income for the month of June, fiscal year-to-date total is \$11,706.30. Interest rates are: Middlefield Bank – 0.30%, STAROhio 1.99%

Ms. Knuckles stated we have received additional interest due to being able to invest in STAROhio. The \$3,900 in one month is more than nearly six months before. That is nice to have.

Petty Cash, Change Funds and Credit Cards

Mrs. Thomas moved and Mrs. Anderson seconded a motion to approve authorize Petty Cash, Change Funds and Credit Cards as follows:

Petty Cash:

High School	\$100.00	Board Office	\$200.00
Middle School	\$100.00	Jordak	\$100.00

Change Funds:

H.S. Cafeteria Change	\$50.00	M.S. Cafeteria Change	\$50.00
Athletic Change - HS	\$1,500.00		

**Cardinal Local School District
Regular Meeting
July 11, 2018**

Credit Cards:

Board Office	American Express	\$15,000.00 monthly
Board Office	Middlefield Bank Credit Card	\$5,000.00 monthly
Maintenance	Middlefield Bank Credit Card	\$2,000.00 monthly
Transportation	Middlefield Bank Credit Card	\$5,000.00 monthly
Superintendent	Middlefield Bank Credit Card	\$2,500.00 monthly
Principals (3 cards)	Middlefield Bank Credit Card	\$2,500.00 monthly

Ms. Knuckles removed the high school office change fund from the original group as it is not needed.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

New Account Numbers

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following new account numbers for student activities for the new school year. Budgets to be established at a later date.

Class of 2022 -	Revenue Account	200-1620-922Z-001
	Expenditure Account	200-4670-890-922Z-001
Yearbook 2018 -	Revenue Account	200-1620-924Y-001
	Expenditure Account	200-4680-890-924Y-001

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye

Information:

- July 13: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 4:00 p.m. at CIS
- July 14: Athletic Booster Car Raffle Ticket Tent Sale, 10:00 a.m. - 3:00 p.m. at CIS
- July 21: CHS Alumni Soccer Game, 10:00 a.m.
- July 21: Joe Peters Memorial Pig Roast, 12:00-8:00 p.m. at Mespo Expo
- July 23-27: CHS Band Camp
- July 25: BOE Work Session/Special Meeting, 6:00 p.m.
- July 26: Marching Band Showcase Performance, 7:00 p.m. at CHS
- August 1: CMS Schedules available in IC
- August 6: HS Fall Sports Pictures, 10:00 a.m.
- August 8: MS Fall Sports Pictures, 10:30 a.m.
- August 8: BOE Meeting, 6:00 p.m.
- August 9: CMS Locker Set Up, 3:30-5:30 p.m.
- August 10: New Teacher Orientation
- August 10: K Orientation: Boys, 9:00-11:00 a.m.; Girls, 1:00-3:00 p.m.
- August 13: All Staff Opening Day
- August 13: CMS Open House, 5:00-6:00 p.m.
- August 14: First Day of School

Meetings:

July 25 – Special Meeting/Work Session, 6:00 p.m.

**Cardinal Local School District
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Auburn Career Center: Mr. Klima reported they have had two quick meetings, continued to work on summer projects, and all classes are filled. They are on summer break and will have the next meeting in August.

Executive Session:

Mrs. Anderson moved and Mrs. Rayburn seconded a motion for the Cardinal Local Schools Board of Education to recess into executive session for the purpose of Personnel; consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Upon conclusion of this executive session, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Motion Approved at 6:15 P.M.

Time Retired: 6:23 P.M.

Time Returned from Executive Session 6:55 P.M.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

Adjournment:

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to adjourn the meeting.

Meeting adjourned at 6:56 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer