

**Cardinal Local School District
Work Session/Special Meeting
June 27, 2018**

The **Work Session/Special Meeting** of the Cardinal Board of Education held at 5:00 p.m. on June 27, 2018, was attended by Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas. Ken Klima arrived late.

Discussion Items:

Nutrition Group – Lisa Good from Nutrition Group and Janis Benton Cafeteria Supervisor attended the meeting to give the Board an update on the cafeteria prior to approving the contract for next year. Mrs. Good wanted to review a few things such as who decides the lunch prices for schools. She gave the Board a flyer from Nutrition Group which states the United States Department of Agriculture established a formula in 2012 for districts to use as a guideline to evaluate meal prices. Based on that formula and other factors the Board then decides whether to increase prices or not. There is price adjuster calculator for FY 2019 based on the October 2017 figures which shows the District needs to increase the price by \$0.16 for FY 2019, but they can increase it just \$0.10 and carry over the remaining \$0.06 into the next school year. The Board is responsible for putting money into the food service fund to cover any obligations not covered by lunch fees and other revenues received by the cafeteria. The Board has the option to increase the lunch price to \$2.90 at the middle school and high school and make it \$2.75 at Jordak. *Ms. Benton stated she did research of surrounding schools and they are right with us at around \$3.00 per lunch.* Mrs. Good said the adult lunch price must be the rate plus the \$0.06 reimbursement and must be higher than the student price. Therefore, it will increased to \$3.60. We still want students to buy a full nutritional lunch. If they get pizza and a milk, it does not meet the nutritional meal requirements and the price of the entrée must be higher than a regular meal. The entrée with a tray would help to boost the prices and the reimbursable allowance. This is the last year for a renewal. Every four years the District must go out for bid. Next year you will need to go through the bidding process. We have been asked why we cannot serve all of our students for free like other districts are able to do. You have to have the Community Eligibility Provision at 40% direct certified and we are only at 28.44%. Direct Certified is pulled directly from the state's files for families on SNAP and other programs. Overall we are over 40% but not through direct certified. We would like to see 50% of the costs in the cafeterias to be for employees but you are at 70% of the cost. We have checked to see if you would qualify for summer meal programs or after school meals and for those programs you need to be at 50% free and reduced and again you are at 40%. Next year we will be making a few changes. Our homemade pizza is really good but studies show the students in the higher grades are into brand names. We are looking into Pizza Hut and Dominos for pizza one day a week in hopes of increasing participation. Janice submitted four articles on our cafeteria activities and all four were included in the magazine shared with you. We have a lot of fun in our cafeterias and will continue to do so going forward. *Mrs. Anderson is looking at the sheet shared by Ms. Knuckles and it seems our figures are different from your figures.* Ms. Knuckles replied she did not have the sheet in front of her but they can look at it after the meeting to see what numbers she is looking at and questioning. *Mrs. Good asked if that was a sheet that can be shared with her so she knows what is being questioned.* Ms. Knuckles replied yes. It is based on the budsum report given to you the other day and comparisons to previous years. She will send it to her. *Note: After the meeting it was noted the differences were due to the June 2017 final bill being paid in July 2018, making it look like we spent more in FY 2018 than FY 2017. It basically evens out.*

Superintendent's Report

Action Items:

Human Resources/Personnel

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to approve the following personnel matters:

- A. Athletic Supplementals, 2018-19 school year

**Cardinal Local School District
Work Session/Special Meeting
June 27, 2018**

- Lisa Ayer, MS Cross Country Coach, Step 0, .03
- Joe Tucholski, MS Football Coach, Step 0, .08

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

Disposal of Property

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the disposal of old lockers from the CIS building.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Treasurer's Report:

Final Certifications and Resolutions

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to adopt the Final Certifications and Appropriations for FY 2018.

FINAL	Beginning of Year Unencumbered Cash	Certified Revenues	Appropriations
General Fund	\$77,874.83	\$15,230,536.00	\$15,255,231.00
Special Revenue Funds	43,389.63	1,271,139.36	1,247,054.06
Debt Service Funds	988,140.07	1,112,595.00	1,073,225.00
Capital Projects Funds	105,009.37	6,555,528.00	2,564,346.00
Enterprise Funds	23,995.70	581,951.00	567,643.00
Fiduciary Funds	44,126.60	64,848.00	64,564.92
TOTALS	\$1,282,536.20	\$24,816,597.36	\$24,772,063.99

Ms. Knuckles reported a few changes were needed since the approval of the final certifications on June 13th including the new grant received on June 12th.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

Transfers

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following transfers:

- From General Fund to Food Service Fund, cover final deficit cash balance - \$38,000 (total transferred \$163,000).

**Cardinal Local School District
Work Session/Special Meeting
June 27, 2018**

- From the Permanent Improvement COP bond money line item to the Permanent Improvements fund for construction projects pending, \$22,500.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

New Fund

Mrs. Smallwood moved and Mrs. Thomas seconded a motion to approve the new Federal Grant Fund – Strategies Secondary Transition, fund 499-9218, received from ODE on June 12, 2018, to be spent by June 30, 2018. Budget for \$548 to be determined.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

Then and Nows

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the Then and Nows with Geauga County ESC in the amount of \$22,400 and Ohio Alliance billing in the amount of \$14,229.15, due to timing issues.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

Information:

Ms. Knuckles informed the Board the State Auditors will begin some preliminary work on the FY 2018 Audit next week and they need to know if the Board wants an entrance meeting or if you want to waive it. *Mr. Klima asked, we have waived it in the past, correct?* Ms. Knuckles replied yes. *Mr. Klima then said it was not necessary to hold the meeting and the Board agreed to waive it.*

Adjournment:

Mrs. Anderson moved and Mrs. Thomas seconded a motion to adjourn the meeting.

Meeting adjourned at 5:28 P.M.

Roll call vote: unanimous yes.

Kenneth Klima, President

Merry Lou Knuckles, Treasurer