

Public Meeting of the *Cardinal Local* Board of Education

September 12, 2018
6:00 p.m. Regular Meeting
Board Office

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Public participation is reserved to items listed on the agenda only.

Ken Klima, President
Wendy Anderson, Vice President
Barb Rayburn
Linda Smallwood
Katie Thomas

Dr. Scott J. Hunt, Superintendent
Merry Lou Knuckles, Treasurer

Roll Call:

__ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas

Pledge of Allegiance

I. Presentation:

A.

II. Hearing of the Public:

A member of the public may address the Board of Education when recognized by the President of the Board. When recognized, please state your name, the group (if any) that you represent, the agenda item you wish you address and attempt to limit your remarks to three minutes.

III. Discussion Item(s):

A.

IV. Superintendent's Report:

1. Action Items: Human Resources/Personnel

Motion _____ Second _____ Vote _____

Motion to approve the following personnel matters:

A. Title Change

- **Megan Karges**, from paraprofessional, as approved 8/22/18, to her actual employment title of Intervention Specialist, effective August 13, 2018, BA +30, Step 6

- B. Effective Date Change
 - **Deborah Yoder**, JES Cashier, Level 1, Step 18, 30-day probationary contract, effective September 4, 2018 (change from effective August 14, 2018)
- C. Hire
 - **Heather Baumgartner**, transportation aide; 60-day probationary contract, Level 1, effective September 4, 2018
- D. Rescind Contract
 - **Olivia Brown**, MS cheerleading supplemental contract due to insufficient participation numbers
 - **Rhonda Hostettler**, van driver, due to route being eliminated
- E. Additional Assignment
 - **Courtney Schroeter**, Transportation Aide, to be contracted from 7:55 - 8:25 a.m. Monday-Friday @ \$11.18/hr., effective August 14, 2018
- F. Reassignment
 - **Kristan Mast**, CMS paraprofessional, Level 2, Step 4 (7.5 hours), effective August 14, 2018 (no longer transportation paraprofessional)
- G. Teacher Leaders
 - **Greg Cicero**, 5th grade
 - **Jeff Throckmorton**, Intervention Specialists
- H. 2018-19 Online Instructors, rate of pay \$150.00/student
 - **Maureen Fowler**, ELA
 - **Tim Florjancic**, Music
 - **Kara Gillespie**, Math
 - **Jean Jerina**, Accounting/Technology
 - **Jennifer Sabol**, French
 - **Jill DeRamo**, Science
- I. Supplemental Contracts, 2018-19 school year
 - **John Avalon**, MS Football Coach (split contract), Step 1, .05
 - **Seth Klepper**, Head Baseball Coach, Step 1, .11
- J. Driver
 - **Heather Baumgartner**, van driver, for insurance purposes
 - **Dennis Ikeler**, van driver, pending the completion of paperwork
- K. Volunteers
 - **Olivia Brown**, JV Cheerleading, Football season only

- **Spencer Starr**, strength and conditioning coordinator, will hold all coaching certifications as required by the OHSAA and school board

Roll call vote: __Wendy Anderson __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

2. Action Item: Student Teacher

Motion _____ Second _____ Vote _____

Motion to approve **Joanna Rose**, as a student art teacher from Kent State University, at both Jordak Elementary School and Cardinal High School during the 2018-19 school year

Roll call vote: __Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

3. Action Item: Agreement

Motion _____ Second _____ Vote _____

Motion to approve the following agreements for the 2018-19 school year

- **Beachwood Board of Education**, for admission and education of students as service needs arise
- **CARES** in Mentor for admission and tuition for the education of one student
- **LLA Therapy**, to provide related services (physical, occupational, and speech therapy) to students at Educational Alternatives

Roll call vote: __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __Barb Rayburn

4. Action Item: Bus Usage

Motion _____ Second _____ Vote _____

Motion to approve the usage of a **district school bus** for shuttle purposes for the Huntsburg Pumpkin Festival on October 6-7 from 9:45 a.m. - 9:00 p.m. at no cost to the district

Roll call vote: __Katie Thomas __Ken Klima __Wendy Anderson __Barb Rayburn __Linda Smallwood

5. Action Item: Extracurricular Activity Requirement

Motion _____ Second _____ Vote _____

Motion to approve that ALL extracurricular activity participants **meet the same academic and physical requirements** set by the OHSAA and Board for student athletes; this includes marching band, flagline, fall play, spring musical, Cardinares, indoor track, and competition cheerleading

Roll call vote: __Ken Klima__ Wendy Anderson__ Barb Rayburn__ Linda Smallwood__ Katie Thomas

6. Action Item: Disposals

Motion _____ Second _____ Vote _____

Motion to approve the following **disposals**:

- Filing cart/chromecart (8)
- iPad Mini - student assigned (damaged & replaced) (12)
- Motorola Radio (1- transportation/maintenance)
- PA systems (3 - JES)
- Apple iPad (2- SPED)
- Overhead projector (1 - CMS)
- Juggs Pitching Machine
- Piano - CHS

Roll call vote: __Wendy Anderson__ Barb Rayburn__ Linda Smallwood__ Katie Thomas__ Ken Klima

7. Action Item: Donations

Motion _____ Second _____ Vote _____

Motion to approve the following donations:

- **VFW Chardon Post 6519 & Dollar Tree**, various school supplies for JES (approximate value: \$100)
- **YMCA**, various school supplies for JES (approximate value: \$100)
- **Geauga Vision**, golf cart to Athletic Department (approximate value: \$2,250)
- **RadioActive**, football field audio system (value: \$2,700.00)
- **Gold Key**, various school supplies including notebooks, pencils, crayons, erasers, folders, pens, glue, scissors, highlighters, rulers, binders, lunch box, disinfectant wipes, kleenex, hand sanitizer, paper towels (approximate value: \$400)
- **Middlefield First United Methodist Church**, various school supplies including binders, papers, notebooks, erasers, crayons, markers, pencils, pens, scissors, glue, highlighters index cards (approximate value: \$200)

Roll call vote: __Ken Klima__ Wendy Anderson__ Barb Rayburn__ Linda Smallwood__ Katie Thomas

V. Treasurer's Report:

A. Motion _____ Second _____ Vote _____

Minutes

Motion to approve the **Minutes** of August 8 2018, regular meeting and the August 22, 2018, special/work session meeting.

Roll call vote: __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

B. Motion _____ Second _____ Vote _____

Bills

Motion to approve the bills in the amount of **\$1,599,069.32** (includes payroll) paid during August and those necessary for September.

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

C. Motion _____ Second _____ Vote _____

Financial Reports

Motion to approve the **Monthly Financial Reports and Cash Reconciliation** for the month of August as submitted. Also approve the amendments to the **Certified Revenues and Appropriations for the month of August** and those necessary for September. General Fund Certified Revenues are \$14,692,013. All Other Fund Certified Revenues are \$4,323,920. General Fund Appropriations are \$14,598,073. All Other Fund Appropriations are \$5,519,961.

Roll call vote: __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson

D. Interest Income

The School District earned **\$4,965.21** in interest income for the month of August; fiscal year-to-date total is **\$9,551,.57**. Interest rates are: Middlefield Bank – .30% and STAROhio - 1.99%.

E. Motion _____ Second _____ Vote _____

Transfers

Motion to approve the following transfer:

General Fund to General Fund - Energy Conservation Fund SCC, debt payment - \$75,202.67.

Roll call vote : __Linda Smallwood __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn

F. Motion _____ Second _____ Vote _____

Then and Now

Motion to approve the following Then and Nows:

Education Alternatives for \$43,365, Geauga County ESC for \$27,900, Mentor Ex Schools for \$36,901.16 and Bellefaire JCB for \$46,375, due to timing issues.

Roll call vote : __Katie Thomas __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood

G. Motion _____ Second _____ Vote _____

Certificate of Estimated Resources

Motion to approve the Certificate of Estimated Resources to be approved by October 1st and submitted to the County Auditor's office by the October deadline as required by law. . General Fund Certified Revenues are \$14,692,013. All Other Fund Certified Revenues are \$4,323,920.

Roll call vote : __Ken Klima __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas

H. Motion _____ Second _____ Vote _____

Permanent Appropriation Resolution

Motion to approve the Permanent Appropriation Resolution to be approved by October 1st and submitted to the County Auditor's office by the October deadline as required by law. General Fund Appropriations are \$14,598,073. All Other Fund Appropriations are \$5,519,961.

Roll call vote : __Wendy Anderson __ Barb Rayburn __Linda Smallwood __Katie Thomas __Ken Klima

VI. Information:

- September 14: JES Walk-a-Thon, 9:00 a.m.-2:30 p.m. at CHS
- September 14: Kiwanis Fish Fry at CMS, 4:30-7:00 p.m.
- September 19: Early Release Day
- September 19: CMS PTO meeting, 6:30 p.m.
- September 21: CMS Picture Day
- September 21: Hall of Fame Football Game, 7:00 p.m.
- September 22: Hall of Fame Induction Dinner, 6:00 p.m.
- September 26: Early Release Day
- September 26: BOE Work Session/Special Meeting, 6:00 p.m.
- September 28: Kiwanis Fish Fry, 4:30-7:00 p.m. at CMS
- October 3: Early Release Day
- October 6-7: Huntsburg Pumpkin Festival
- October 10: BOE Meeting, 6:00 p.m.
- October 11:MS/HS Parent-Teacher Conferences
- October 12: No School Students - NEOEA Day
- October 12: Kiwanis Fish Fry, 4:30-7:00 p.m. at CMS

VII. Meetings:

September 26: Work Session/Special Meeting, 6:00 p.m.

VIII. Legislative Update:

IX. Auburn Career Center:

X. Executive Session:

_____ moved and _____ seconded a motion for the Cardinal Local Schools Board of Education to recess into **executive session** for the following purpose: Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Upon conclusion of these executive sessions, the Governing Board President will gavel the Governing Board back into open session at this location. All matters discussed in all executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll call vote: __ Ken Klima __ Wendy Anderson __ Barb Rayburn __ Linda Smallwood __ Katie Thomas

Motion Approved at _____ P.M. Time Retired: _____ P.M.

Time Returned from Executive Session _____ P.M.

XI. Adjournment:

Motion _____ Second _____ Vote _____

Time Adjourned: _____ P.M.