

**Cardinal Local School District  
Regular Meeting  
September 12, 2018**

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The **Regular Meeting** of the Cardinal Board of Education held at 6:00 p.m. on September 12, 2018, was attended by Ken Klima, Wendy Anderson, Barb Rayburn, Linda Smallwood and Katie Thomas.

Meeting was opened with the Pledge of Allegiance.

**Presentation:**

**School Safety Summit** – Dr. Hunt shared that a group attended and presented at the School Safety Summit in Columbus today. He was joined by Karen Lackey, youth prevention and Holly Jacobson, youth led prevention coordinator, both from the ESC and two high school students, Abby Geesling and Kaylee Klepper. They spoke about the work being done for safety and mental health awareness through the countywide services. The girls spoke about awareness in front of a 250 plus size crowd. They did a great job!

**Lunch for Life** – Janis Benton shared briefly with the Board about the Lunch for Life program for kindergartners and provided snacks that are being served at the elementary school. They are invited to join them for lunch September 18-20<sup>th</sup> during this event. There are many more events planned for the year, including “talk like a pirate” day.

**Superintendent’s Report**

**Action Items:**

**Human Resources/Personnel**

Mrs. Anderson moved and Mrs. Thomas seconded a motion to approve the following personnel matters:

- A. Title Change
  - Megan Karges, from paraprofessional, as approved 8/22/18, to her actual employment title of Intervention Specialist, effective August 13, 2018, BA +30, Step 6
- B. Effective Date Change
  - Deborah Yoder, JES Cashier, Level 1, Step 18, 30-day probationary contract, effective September 4, 2018 (change from effective August 14, 2018)
- C. Hire
  - Heather Baumgartner, transportation aide; 60-day probationary contract, Level 1, effective September 4, 2018
- D. Rescind Contract
  - Olivia Brown, MS cheerleading supplemental contract due to insufficient participation numbers
  - Rhonda Hostettler, van driver, due to route being eliminated
- E. Additional Assignment
  - Courtney Schroeter, Transportation Aide, to be contracted from 7:55 - 8:25 a.m. Monday-Friday @ \$11.18/hr., effective August 14, 2018
- F. Reassignment
  - Kristan Mast, CMS paraprofessional, Level 2, Step 4 (7.5 hours), effective August 14, 2018 (no longer transportation aide)

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G. Teacher Leaders

- Greg Cicero, 5th grade
- Jeff Throckmorton, Intervention Specialists

H. 2018-19 Online Instructors, rate of pay \$150.00/student

- Maureen Fowler, ELA
- Tim Florjancic, Music
- Kara Gillespie, Math
- Jean Jerina, Accounting/Technology
- Jennifer Sabol, French
- Jill DeRamo, Science

I. Supplemental Contracts, 2018-19 school year

- John Avalon, MS Football Coach (split contract), Step 1, .05
- Seth Klepper, Head Baseball Coach, Step 1, .11

J. Driver

- Heather Baumgartner, van driver, for insurance purposes
- Dennis Ikeler, van driver, pending the completion of paperwork

K. Volunteers

- Olivia Brown, JV Cheerleading, Football season only
- Spencer Starr, strength and conditioning coordinator, will hold all coaching certifications as required by the OHSAA and school board

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Student Teacher**

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve Joanna Rose, as a student art teacher from Kent State University, at both Jordak Elementary School and Cardinal High School during the 2018-19 school year.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Agreements**

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the following agreements:

- Beachwood Board of Education, for admission and education of students as service needs arise.
- CARES in Mentor for admission and tuition for the education of one student.
- LLA Therapy, to provide related services (physical, occupational, and speech therapy) to students at Educational Alternatives.

*Dr. Hunt stated these are for special need services.*

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

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**Bus Usage**

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the usage of a district school bus for shuttle purposes for the Huntsburg Pumpkin Festival on October 6-7 from 9:45 a.m. - 9:00 p.m. at no cost to the District.

*Dr. Hunt stated we do this every year.*

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye

**Extracurricular Activity Requirement**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve that ALL extracurricular activity participants meet the same academic and physical requirements set by the OHSAA and Board for student athletes; this includes marching band, flagline, fall play, spring musical, Cardinares, indoor track, and competition cheerleading.

*Mrs. Thomas asked if this was something that has to be done every year or is this new. Dr. Hunt said this is something we have talked about before and wanted to make sure we got it together for this year. Mrs. Thomas asked if physicals were necessary to participate in the fall play. Jimmy Soltis replied Kristie worded this a little different from what he had originally. A physical is not required for the fall play or the spring musical, but all other requirements such as eligibility are to be followed.*

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

**Disposals**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the following disposals:

- Filing cart/chromecart (8)
- iPad Mini - student assigned (damaged & replaced) (12)
- Motorola Radio (1- transportation/maintenance)
- PA systems (3 - JES)
- Apple iPad (2- SPED)
- Overhead projector (1 - CMS)
- Juggs Pitching Machine
- Piano - CHS

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Donations**

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to approve the following donations:

- VFW Chardon Post 6519 & Dollar Tree, various school supplies for JES (approximate value: \$100)
- YMCA, various school supplies for JES (approximate value: \$100)
- Geauga Vision, golf cart to Athletic Department (approximate value: \$2,250)
- RadioActive, football field audio system (value: \$2,700.00)

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- Gold Key, various school supplies including notebooks, pencils, crayons, erasers, folders, pens, glue, scissors, highlighters, rulers, binders, lunch box, disinfectant wipes, kleenex, hand sanitizer, paper towels (approximate value: \$400)
- Middlefield First United Methodist Church, various school supplies including binders, papers, notebooks, erasers, crayons, markers, pencils, pens, scissors, glue, highlighters index cards (approximate value: \$200)

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

**Treasurer's Report:**

**Minutes**

Mrs. Thomas moved and Mrs. Anderson seconded the motion to approve the minutes of the August 8, 2018, regular meeting and the August 22, 2018, special/work session meeting.

Roll call vote:

Ken Klima, aye Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, abstain Katie Thomas, aye

**Bills**

Mrs. Anderson moved and Mrs. Smallwood seconded a motion to approve the bills in the amount of \$1,599,069.32 (includes payroll) paid during August 2018, and those necessary for September 2018.

Roll call vote:

Wendy Anderson, aye, Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Financial Reports**

Mr. Klima moved and Mrs. Rayburn seconded a motion to approve the SM1, the Monthly Financial Reports and Cash Reconciliation for the month ending August 31, 2018, as submitted. Also approve the amendments to the Certified Revenues and Appropriations for the month of August, and those amendments necessary for September. General Fund Certified Revenues are \$14,692,013. All Other Fund Certified Revenues are \$4,323,920 General Fund Appropriations are \$14,958,073. All Other Fund Appropriations are \$5,519,961.

Roll call vote:

Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye

**Interest Income**

The School District earned \$4,965.21 in interest income for the month of August, fiscal year-to-date total is \$9,551.57. Interest rates are: Middlefield Bank – 0.30%, STAROhio 1.99%

**Transfers**

Mr. Klima moved and Mrs. Anderson seconded a motion to approve the following transfer:

- General Fund to General Fund – Energy Conservation Fund SCC, debt payment – \$75,202.67.

Roll call vote:

Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye

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**Then and Now**

Mrs. Thomas moved and Mrs. Rayburn seconded a motion to approve the following Then and Nows:

- Educational Alternatives for \$43,365, Geauga County ESC for \$27,900, Mentor EX Schools for \$36,901.16 and Bellefaire JCB for \$46,375, due to timing issues.

Roll call vote:

Katie Thomas, aye Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye

**Certificate of Estimated Resources**

Mrs. Smallwood moved and Mrs. Rayburn seconded a motion to approve the Certificate of Estimated Resources to be approved by October 1<sup>st</sup> and submitted to the County Auditor's office by the October deadline as required by law. General Fund Certified Revenues are \$14,692,013. All Other Fund Certified Revenues are \$4,323,920.

*Ms. Knuckles stated these are for our Original Budgets.*

Roll call vote:

Ken Klima, aye Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye

**Permanent Appropriation Resolution**

Mrs. Thomas moved and Mrs. Smallwood seconded a motion to approve the Permanent Appropriation Resolution to be approved by October 1<sup>st</sup> and submitted to the County Auditor's office by the October deadline as required by law. General Fund Appropriations are \$14,598,073. All Other Fund Appropriations are \$5,519,961.

Roll call vote:

Wendy Anderson, aye Barb Rayburn, aye Linda Smallwood, aye Katie Thomas, aye Ken Klima, aye

**Information:**

September 14: JES Walk-a-Thon, 9:00 a.m.-2:30 p.m. at CHS  
September 14: Kiwanis Fish Fry at CMS, 4:30-7:00 p.m.  
September 19: Early Release Day  
September 19: CMS PTO meeting, 6:30 p.m.  
September 21: CMS Picture Day  
September 21: Hall of Fame Football Game, 7:00 p.m.  
September 22: Hall of Fame Induction Dinner, 6:00 p.m.  
September 26: Early Release Day  
September 26: BOE Work Session/Special Meeting, 6:00 p.m.  
September 28: Kiwanis Fish Fry, 4:30-7:00 p.m. at CMS  
October 3: Early Release Day  
October 6-7: Huntsburg Pumpkin Festival  
October 10: BOE Meeting, 6:00 p.m.  
October 11:MS/HS Parent-Teacher Conferences  
October 12: No School Students - NEOEA Day  
October 12: Kiwanis Fish Fry, 4:30-7:00 p.m. at CMS

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**Meetings:**

September 26 – Special Meeting/Work Session, 6:00 p.m.

**Legislative Update:** Mrs. Anderson reported not much is happening right now.

**Auburn Career Center:** Mr. Klima reported student enrollment is near capacity; the highest in 15 years. The adult education enrollment is at an all-time low. A couple of schools have offered space to expand the programs into their buildings. The forensic class has a waiting list for three times the number than the space available. *Mrs. Smallwood stated we have space here.* Dr. Hunt replied he has talked with Brian about our space here.

**Adjournment:**

Mrs. Anderson moved and Mrs. Rayburn seconded a motion to adjourn the meeting.

Meeting adjourned at 6:17 P.M.

Roll call vote: unanimous yes.

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Kenneth Klima, President

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Merry Lou Knuckles, Treasurer